

STADHAMPTON PARISH COUNCIL

Minutes of the Parish Council Meeting

held on Monday 6th March 2012

Clerk: Paul Isaacs, 11 Thame Road, Great Milton, Oxon., OX44 7HY

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| Attendees | Daf Phillips (Chair) (DP), Liz Eales (Vice-Chair) (LE), Golda Nann (GN), Brian Goddard (BG), Sarah Street (SS), Paul Isaacs (Clerk) (PI), Cllr Phil Cross (PhC) and 7 members of the public. |
| Apologies | Mick May (MM), Chris Ratcliff (TVP), Cllr Lorraine Lindsay-Gale (LLG), Cllr Marc Hiles (MH). |

| Ref | Item | Notes | Action |
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| 039/12 | Welcome | The Chair, Daf Phillips, opened the meeting at 7.30pm and welcomed those in attendance. | For info. |
| 040/12 | Declarations of Interest | No declarations of interest were received. | For info. |
| 041/12 | Public Forum | <p>Chalgrove and Stadhampton 'First Responders' gave an informative and interesting presentation regarding their work. At present they are fundraising with a target of £10,000 towards the maintenance and insurance of a 4x4 response vehicle.</p> <p>Chalgrove PC are making a donation of £1,000 towards the total. SPC resolved to make a contribution but the decision will be made at the May meeting (2012/13 financial year). Proposed - LE, Seconded - GN.</p> | <p>For info.</p> <p>Decision</p> |
| 042/12 | Report from South Oxon. District Council (SODC) | <p>SODC Councillor Phil Cross noted the following :-</p> <ul style="list-style-type: none"> • Ongoing support for the Community Building Project by supporting its application to the Big Society fund; • Awaiting a final response from Central Government regarding the SODC Core Strategy; • The SODC Council tax element for 2012/13 is being reduced by 2.5%. Thames Valley Police, the County Council and SPC are all proposing a nil increase; • Consultation continues regarding SODC councillor numbers with a proposal for a 25% reduction (36 from the current 48). | For info. |
| 043/12 | Minutes of meeting, 7/2/12 | The minutes of the meeting held on 7/2/12 were confirmed, approved and signed by the Chair. | For info. |
| 044/12 | Matters Arising (but not elsewhere on the agenda) | <p>The Clerk had checked the validity of the Crazy Bear Hotel removing their temporary marquee prior to construction of a permanent structure. SODC Planning have advised that the development is being monitored closely and that there have been no breaches of planning permission as determined by the Planning Inspector as yet. An application for licensing has yet to be determined.</p> <p>It was reported that the residential caravan located on the track to Gotham Farm (agricultural ground owned by Mr. Nixey) has been removed but that it has left a lot of rubbish.</p> <p>Cllrs LE and BG reported regarding the informative 'Roles and Responsibilities of Councillors' training that they attended at Didcot on 27/2/12. SPC to review and revise its Standing Orders and Induction Procedures for consideration at the next meeting. BG suggested that SPC introduce a Problems & suggestions form and a Funding Request form. BG also suggested and that we give thought to utilising Facebook and Twitter as a means of contacting younger parishioners.</p> | <p>For info.</p> <p>For info.</p> <p>Clerk</p> |

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| 045/12 | Report from Oxfordshire County Council (OCC) | <p>County Councillor Lorraine Lindsay-Gale sent apologies.</p> <p>Notification has been received that the Local Government Boundary Commission has now published its final recommendations regarding the County Council and has proposed a reduction of eleven Councillors to 63 representing 59 single-member divisions and 2 two-member divisions.</p> | For info. |
| 046/12 | Community Building Project (CBP) | <p>David Fordham presented the completed Service Level Agreement which has now been approved by Cllr Mick May. SS and GN to consider the document.</p> <p>An e.mail from Philip Green stressed the need for appropriate agreements to be put in place with the Diocese and with the PCC.</p> <p>The second half of the £15,000 SPC grant towards initial architects and set up fees (£7,500) will be released once approved by all councillors. Proposed - DP, Seconded - GN.</p> | <p>For info. SS, GN</p> <p>Decision</p> |
| 047/12 | Easements | <p><u>Church Farm Barns, Copson Lane</u> Vector Design Consultancy (VDC) will be responsible for the initial remedial road repair works to Copson Lane (a commitment up to a value of £20,000). The agreement will shortly be ready for signing.</p> <p><u>Forge Garage Development</u> Horseshoes - The Darby's litigation department is in the process of composing a letter to be sent to Mr. & Mrs. Heather (Forge Garage) regarding the need to agree a Deed of Easement with SPC for access to the parking space at the side of the house.</p> <p>Anvils - The railing type fence at Anvils has also been moved towards the road recently to accommodate a much larger vehicle. Pedestrians now have to walk on the road to get round the moved railings and this is creating a significant risk to children and to parents with buggies at what is already a dangerous corner. GN will contact them for advice.</p> | <p>For info.</p> <p>For info.</p> <p>GN</p> |
| 048/12 | Village Green and Playground | <p><u>Inspection Reports</u> : Completed and noted.</p> <p>The damaged backs have been removed from the seats around the play area for safety purposes.</p> <p>Six 'No Fouling' signs have been acquired and require putting up. BG to consider the locations.</p> <p>SODC Planning have advised that it would be difficult to get planning permission to erect a fence around the Play Area as the Village Green has protected status.</p> <p>Illegal advertising seems to be getting more frequent at the roundabout by the Green. The correct procedure is to inform SODC Planning enforcement.</p> | <p>For info.</p> <p>BG</p> <p>For info.</p> <p>For info.</p> |
| 049/12 | Community Led Planning | <p>Cllrs LE and BG reported regarding the 'Parish Plan' / Community Led Planning open meeting held on Tuesday February 21st, 2012, 7.30pm.</p> <p>There was a good attendance (approx. 58) and the meeting was very positive. A notional steering committee has been appointed and a database of volunteers is being compiled.</p> <p>The large map provided by SODC was good but perhaps too large. Clerk to organise a smaller version for future use.</p> | <p>LE / BG</p> <p>For info.</p> <p>Clerk</p> |
| 050/12 | Allotments | <p>Allotment rents for the period 1/4/12 to 31/3/13 were confirmed at £12, £16 and £20.</p> <p>Proposed by Daf Phillips, seconded by Golda Nann.</p> | <p>For info.</p> <p>Decision</p> |

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| 051/12 | Footpaths and Transport | <p>GN reported the following :-</p> <p><u>Saturday Evening & Sunday Bus services</u></p> <p>The OCC cabinet at the County Council on 14th February approved the £12,000 "Big Society" bid made by the Go Ride Bus Company. This means that the new Saturday evening and Sunday 101 services will run for at least the next 12 months. The bid was supported by Chalgrove, Watlington Cuxham, Stadhampton & Garsington Parish Councils who pledged funds of £2,000 between them for the first year of the service (in proportion to the populations of each village).</p> <p>Clerk to send the new timetable to run from March 31st onwards to the Parish news and website and to place notification in the noticeboards.</p> <p>The Concessionary bus fares system will continue but is changing - more information at the next meeting.</p> <p>There will also be further information on the details of the OCC 'Dial A Ride' service for physically handicapped residents in South Oxfordshire.</p> | <p>For info.</p> <p>Clerk</p> <p>For Info.</p> <p>For Info.</p> |
| 052/12 | Planning Matters | <p>P11/W0566 - Oxfordshire Animal Sanctuary, Stadhampton, OX44 7UB. Installation of an onsite Incinerator. SPC replied by deadline date of June 3rd, 2011 and recommended REFUSAL. Still awaiting a decision from SODC.</p> <p>P11/W2104 - D'Oyleys Farm, Milton Road, Stadhampton, OX44 7UE. Erection of an agricultural storage building. SPC recommended APPROVAL. SODC decision registered 23/2/12 to APPROVE.</p> <p>P11/W2186 - The Beeches, Bear Lane, Stadhampton, OX44 7UR. Single storey side extension to form study & rear extension to form family room with additional bedroom on first floor. SPC considered the application and decided to recommend APPROVAL.</p> <p>P11/W2207/CC (County Consultation) - Stadhampton Primary School. Applicant - Oxfordshire Country Council, Speedwell House, OX1 1NE. Retention and continued use of a double early years classroom unit for a further period of five years. SPC responded and recommended to APPROVE. Target Decision Date - 22nd March 2012</p> | <p>For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p> |
| 053/12 | Treasurers Report (Clerk) | <p>A list of cheques approved and authorised for payment at the 6/3/12 meeting is appended.</p> <p>The first half of the 2012/2013 SODC precept (£5,677) will be received on 1/4/12.</p> <p>The current account of SPC at 20/2/12 stood at £11,535.04.</p> | <p>For info.</p> <p>For info.</p> <p>For info.</p> |
| 054/12 | Correspondence | <p>An official letter of resignation dated 8/2/12 has been received from Daf Phillips (Chair) to take effect at the AGM on 1/5/12.</p> <p>Notification of a temporary road closure to apply to Bear Lane beginning 10/4/12. The work will take an estimated 4 days. For further information contact HighwayEnquiries@Oxfordshire.gov.uk.</p> <p>Chris Ratcliff (Community Policing) sent his apologies for the meeting but forwarded the following :-</p> <p>There were no crimes of note for the last month in Stadhampton and have not got any issues or worries at the moment but please contact me (tel. 101) if we can be of any assistance.</p> <p>The next local police 'Have Your Say' meeting for Stadhampton will be outside the church on March 31st, 2012, 10-11am.</p> | <p>For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p> |

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| 055/12 | Any Other Business | <p>The June meeting has been set for a Bank Holiday so needs to be changed. Agreed that the new date will be Tuesday May 29th, 2012.</p> <p>It was also noted that the meeting on 1/5/12 will have three elements :- Annual Parish Meeting, AGM elections and an 'Ordinary' meeting so that financial and planning decisions can be reached. Clerk to place notification in the noticeboards and in the Newsletter and website.</p> <p>Sue White reported that the Parish will celebrate the Diamond Jubilee on June 3rd by taking part in the 'Big Lunch'. SPC agreed to make a contribution towards the purchase of village marquees but the decision will be made at the May meeting.</p> <p>Proposed by Sarah Street, seconded by Brian Goddard.</p> | <p>For Info.</p> <p>Clerk</p> <p>For Info.</p> <p>Decision</p> |
| 056/12 | Forthcoming 2012 Meetings | <p>Tuesday May 1st (Parish Meeting, AGM & Ordinary Meeting)</p> <p>Tuesdays May 29th, July 3rd, Sept. 4th, October 2nd and Nov.6th.</p> <p>All at 7.30pm in the Stadhampton Community Hall (Primary School).</p> | For info. |
| 057/12 | Close of Meeting | The Chair closed the meeting at 9.40pm | For info. |

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Monday 6th March, 2012

Signed as a true and accurate record :-

Date 1/5/12