

STADHAMPTON PARISH COUNCIL

Minutes of the Meeting held at 7.30pm on Monday 13th September 2021 at the Village Hall, St John the Baptist Church

Attendees	Cllr. Stephen Dawson (SD) – Chairman, Cllr Stuart Wells (SW) - (Vice Chairman), Cllr. Robert Campbell (RC), Cllr. Catherine Odell (CO), Michael Pawley (Clerk)
Apologies In attendance	Cllr. Doug Struthers (DS), Cllr. Neil Fitzgerald (NF) Cllr. Robin Bennett (OCC) – for part

Ref	Item	Notes	Action
121/21	Welcome	Cllr Dawson welcomed everyone to the meeting	For info
122/21	Open Forum	As there were no members of the public present there were no items to discuss	
123/21	To RECEIVE and RECORD apologies for absence	Apologies had been received from Cllr Fitzgerald and Cllr Struthers	For info
124/21	To RECEIVE and RECORD declarations of interest from members regarding items on the agenda	No declarations were made	For info
125/21	To CONSIDER and APPROVE the minutes of the meeting held on Monday 9 th August 2021	The minutes of the meeting held on Monday 9 th August 2021 were AGREED by the Councillors who had been present, approved and signed by the Chairman	For info
126/21	To RECEIVE updates on Action Points from the July and August meetings not covered elsewhere on the agenda	<p>Minute 96/21 – Letter to John Howell MP Cllr Odell confirmed that a letter had been sent regarding the green initiatives being undertaken by the Council and expressing disappointment that he had not supported the funding bid for the cycle path between Berinsfield and Oxford city centre but no reply had been received to date</p> <p>Minute 104/21 – Use of the Pavilion by the Football Club The Clerk reported that there had been issues regarding cleaning of the pavilion following football matches and that the club had been notified that if the building was not left in a clean and tidy state after use a charge would be made to cover the cost of bringing in a cleaner. This was particularly important now that the building was being used regularly by other hirers. The Clerk reported that a request had been received from the Club that the Council provide bags for refuse - it was felt that as the Club currently had use of the Pavilion free of charge then it was reasonable for them to provide their own refuse bags</p> <p>Minute 114/21 – Letter to the Chilterns Conservation Board The Clerk confirmed that a letter of support had been sent to the applicant and the Chilterns Conservation Board</p> <p>Minute 115/21 – Grant of Wayleave to Airband The Clerk confirmed that the Wayleave had been signed and notification of commencement of the works was awaited</p> <p>Minute 116/21 – Grant of Wayleave to Gigaclear The Clerk confirmed that following his meeting with Gigaclear (as a result of which a revised plan and document with an increased payment had been received) the Wayleave had been signed and notification of commencement of the works was awaited</p> <p>The discussion regarding Gigaclear's proposed works then raised the prospect of construction management issues for the development in Cat Lane. It was AGREED that once a decision was made by SODC on the latest Planning Application (P21/S3425/FUL) the Clerk should write to the developers to initiate discussions regarding both the easement to access the land and the inevitable construction issues that will arise with a view to identifying a suitable location for works traffic</p>	<p>For info</p> <p>For info</p> <p>For info</p> <p>For info</p> <p>For info</p> <p>Clerk</p>

127/21	To RECEIVE a report from Oxfordshire County Councillor Robin Bennett	<p>The report had been previously circulated (copy attached at Appendix 1)</p> <p>Cllr Bennett briefly summarized the report.</p> <p>Although the 20mph initiative was welcomed concerns were expressed around the enforcement of speed limits. The Council's speed measurement exercise to be carried out in Autumn 2021 was brought to Cllr Bennett's attention as were the accessibility issues arising from the new development at Hampton Meadows which will be increased once the Newington Nurseries development is completed. It was noted that the 30mph zone had been extended and "white gates" installed as a consequence of the Hampton Meadows development. The Council would be considering what additional speed reduction measures might need to be implemented, and how these would be funded, following the monitoring exercise.</p> <p>Cllr Dawson also highlighted the issues relating to the footpath along the highway between Stadhampton and Chiselhampton where the vegetation had not been adequately cut back by Highways although the grass had been strimmed – reports had been made on FixMyStreet but these had been marked as closed. Cllr Bennett said that he would take it up with Highways but there were inevitably issues around prioritization and budgets</p>	<p>For info</p> <p>For info</p>
128/21	To RECEIVE a report from South Oxfordshire District Councillor Caroline Newton	No report had been received prior to the meeting – NOTE: this was subsequently received on 15 th September and circulated	For info
129/21	To RECEIVE a report on recently decided and current Planning Matters including responses made between Parish Council Meetings	<p>The report was RECEIVED (copy attached at Appendix 2)</p> <p>There were no applications apart from an amendment to P21/S3475/HH19 Holcombe Place Stadhampton OX44 7BE. It was AGREED that no further response was needed from the Council</p>	<p>For info</p> <p>For info</p>
130/21	To CONSIDER and APPROVE RESPONSES to any Planning Applications received after the date of the Notice of Meeting	No applications had been received after the publication of the agenda	For info
131/21	To RECEIVE reports from the Council's Working Groups and AGREE actions where appropriate:	<p>Climate and Environment To RECEIVE an update on actions since July Cllr Odell reported that the Village Voice article regarding the initiatives had resulted in positive responses including offers to help with the tree planting</p> <p>A proposal had been received regarding the naming of the new copse in Copson Lane but it was felt that the particular suggestion didn't particularly work well in terms of everyday usage. The Clerk suggested that he look at the old maps of the area to see if any particular names might be appropriate.</p> <p>To CONSIDER a proposal to invite donations from residents towards the tree planting project on the North Green It was AGREED to proceed with the tree planting on the Green and the new Community Orchard using the Working Group budget and inviting contributions for the balance. Phil White and Tom Cutler would be harrowing and strewing hay to create the wild area.</p> <p>It was suggested that the planting areas might be initially roped off to protect the young trees</p> <p>Highways To RECEIVE an update on actions since July In Cllr Fitzgerald's absence and as Highways issues had been covered under 127/21 above there was no further discussion</p> <p>Play Area To RECEIVE an update on funding and timescale for the proposed works Cllr Dawson reported that the outcomes of 2 funding bids were expected in September however in Cllr Struthers' absence there was no update on the Working Group. It was AGREED that Cllr Dawson would liaise with Cllr Struthers to ensure that the Working Group had everything else in place so that if funding was obtained the project could proceed without delay</p>	<p>Clerk</p> <p>CO</p> <p>For info</p>

		<p>To RECEIVE a report on the findings of the Annual Safety inspection and to AGREE remedial actions</p> <p>The Clerk reported that following the Annual Safety inspection there were certain critical items that required rectification in order that the equipment could continue in use. The Clerk was concerned that the swings might have to be decommissioned rather than spend a significant sum at this time on equipment that was not going to be retained in the new scheme. If this was necessary then an article would be put on Facebook and in the Village Voice but it would mean that there would be pressure to bring the new Play Area scheme to fruition. It was AGREED that the Clerk should proceed with whatever repair works were required</p>	<p>SD/DS</p> <p>Clerk</p>
132/21	To CONSIDER a draft response to the Oxfordshire 2050 Plan consultation	Cllr Odell reported that she was still drafting the response and this would be circulated for comment prior to the submission deadline of Friday 8 th October	CO
133/21	To CONSIDER a proposal to erect “No overnight parking” signs on the Village Green	In Cllr Struthers’ absence this was briefly discussed but overnight parking was not felt to be a significant issue and hence it was not appropriate to proceed with this proposal. Issues of enforceability would inevitably arise in any case and this would be covered by the revised Bylaws	For info
134/21	To CONSIDER a proposal regarding the improvement of the Pavilion Car Park	In Cllr Struthers’ absence there were no details of any revised proposal other than that already agreed to be carried out by the ‘Community Payback’ team once resources were available. The Clerk reported that he was in regular contact with the Probation UPW Placement Coordinator regarding availability of a team and would advise the Council once a firm date was known	Clerk
135/21	To CONSIDER a request to use the Village Green for a Fireworks Display on Friday 5th November taking into account the loss of parking space as a result of the agreed new usage of the North Green	Cllr Dawson reported that he had met with the Fireworks Committee and it was AGREED that permission for the event should be given and that the areas of the North Green that require protection should be roped off/coned off to prevent parking. Cllr Dawson had suggested that the Fireworks Committee should approach the Crazy Bear Farmshop to allow parking there if required and that the Committee should put up appropriate signage directing cars to alternative parking. It was AGREED that the Clerk should write to the organisers and request a copy of the event insurance policy	Clerk
136/21	<p>To APPROVE the execution by two Councillors of the following documents:</p> <ul style="list-style-type: none"> • Deed of Grant of an Easement in favour of Mr & Mrs Davis • Transfer of land by the Council to Mr & Mrs Davis • Transfer of land by Mr & Mrs Davis to the Council 	<p>The Clerk reported that there was still ongoing correspondence between the Council’s solicitors and Mr & Mrs Davis’s solicitors to finalise the documents. It was AGREED that, given the time already elapsed, the Clerk be authorised to advise the Council’s solicitors that further changes to the documents would not be considered and that the documents should be completed as soon as possible. It was AGREED that once finalised then two Councillors be authorised to execute the following documents:</p> <ul style="list-style-type: none"> • Deed of Grant of an Easement in favour of Mr & Mrs Davis • Transfer of land by the Council to Mr & Mrs Davis • Transfer of land by Mr & Mrs Davis to the Council 	<p>Clerk</p> <p>Clerk</p>
127/21	To RECEIVE a report on and to note the current bank balance	The report was RECEIVED (copy attached at Appendix 3)	For info
138/21	To APPROVE payments and receipts since the last meeting and payments to be made	The payments and receipts listed on the report were APPROVED (copy attached at Appendix 4)	For info
139/21	To RECEIVE the report of the external auditor on the Annual Governance and Accountability Return	The report was RECEIVED (copy attached at Appendix 5). It was noted that the report was unqualified.	For info
140/21	To NOTE correspondence/requests received since the last meeting and AGREE actions where appropriate	<p>The Clerk reported on correspondence from residents regarding the ongoing works outside The Crown. He had been in touch with Thames Water to see when the works that were originally scheduled to be completed by 12th August would now be completed but had had no success in getting any response. It was AGREED that a formal complaint should be lodged.</p> <p>The Clerk reported a complaint from a resident regarding the hedge adjoining the allotments in Copson Lane. This was scheduled to be cut annually by the Council’s contractor. The resident had expressed concerns around health & safety and the fact that he felt that it posed a danger for children given that there were vehicles using that roadway. This was discussed by the Council who felt</p>	<p>Clerk</p> <p>For info</p>

		that an annual cut was sufficient for this hedge and that as the contractor was due to carry out this work shortly as part of his annual schedule no further action was required	
141/21	To NOTE the date of next meeting as Monday 11th October 2021 at 7.30pm in the Village Hall (subject to there being any Planning Applications to consider)	This was NOTED	For info
142/21	Meeting Closed	9.05pm	For info

APPENDIX 1

Title	County Councillor's Report
Author	Cllr Robin Bennett
	Berinsfield & Garsington Division
Date	6 th September 2021
Contact	robin.bennett@oxfordshire.gov.uk 07979 646815

Things at the Council – as in life generally - are beginning to return to some kind of normal; Today I attend my first Planning & Regulation committee meeting, and OCC Full Council meets next week in Oxford for the first time. I have submitted a question on our provision for unaccompanied asylum-seeking children (currently lower than the national average).

County libraries set to return to pre-pandemic opening hours

Return of pre-pandemic opening hours at almost all the county's libraries from Monday, 6 September.

Residents can visit the [county council's library webpage](#) to check the opening hours for their local library. The opening hours are also available on the library app (search Oxfordshire Libraries in the app store) and on Google business listings.

Saturday music sessions for children set to launch across Oxfordshire

New music sessions across the county on Saturday mornings for children aged 6-13 will offer a fun, safe supportive atmosphere to make new friends and improve by performing with others. The 90-minute Saturday music centre sessions are available through school term times from 18 September and are available in Bicester, Oxford, Didcot, Thame and Witney.

Most school choirs and bands have not been able to rehearse together for more than a year, and children learning to play an instrument have had to rely on remote instruction, so this is welcome news – culture is vitally important for all of our wellbeing.

To book, visit the [council's webpage](#), select the nearest venue and reserve a place.

Our instructors are DBS checked and risk assessments and safety precautions are being taken to reduce the risks of COVID-19 transmission.

First in planned wave of new 20mph zones approved

A 20mph speed limit will be introduced in Cuxham later this month, becoming the first of five trial sites, which could pave the way for a countywide road safety programme.

This followed a consultation process in which 82 per cent of residents responding were in favour of the speed reduction. The council is currently in the process of consulting on four more 20mph trial sites across the county, in Long Wittenham, Wallingford Central, Wallingford North and Kirtlington. It is believed there is the potential to have around 85 per cent of Oxfordshire's 30mph roads reduced to 20mph, subject to local opinion and available funding.

This 20mph approach will help to make active travel, public and shared transport the natural first choice, improving the experience of being on streets and making healthy travel safer.

As part of this process, Oxfordshire County Council is committed to working with the campaign group 20's Plenty, local communities, Thames Valley Police, bus companies and other stakeholders.

Civil Parking Enforcement

The government has approved Oxfordshire County Council's bid to take on responsibility for civil parking enforcement. The council already enforces parking in Oxford City and West Oxfordshire and will now take over from Thames Valley Police in South Oxfordshire, the Vale of White Horse and Cherwell districts, ensuring continuity across the whole county when the change comes into place, which is currently expected to be on 1 November 2021.

The aim is for the new arrangement to be self-funding, with the extra pay and display spaces helping to pay for enforcement costs, although with some funding from the three districts. Parking offences will be enforced by a contractor on behalf of the council. Penalty charges range from £50-£70 but will be reduced by 50 per cent if paid within 14 days.

How can I feed into CPE?

With the rollout of CPE, local intelligence will be essential in ensuring enforcement is directed to the right locations and we welcome input from councillors, local residents and businesses on parking in their areas where vehicles parking illegally maybe causing a hazard or safety issue.

If you are aware of areas where parking enforcement is an issue, please contact the parking team via **CPEenquiries@oxfordshire.gov.uk** and Officers will pass the information across our enforcement teams who will be developing deployment plans for the new areas.

Councillor Priority Fund

The Councillor Priority Fund (CPF) is a sum of £15,000 per councillor that runs over the course of two years until 31 March 2023. The fund is now open for applications and each councillor can use their fund to support community projects and organisations.

Any eligible organisation can approach me directly to apply for this fund, and would then have to complete the form available for download on the county council website.

Covid-19 Vaccinations

While we await a government decision on school-age vaccinations, with schools reopening this week, those aged 18 or over can [book a vaccination](#) on the national booking service (people do not need to wait to be invited). The timing for the second dose is eight weeks for all. The latest vaccination figures are updated daily at the [NHS England website](#).

You can book a vaccination on the [national booking service](#) if any of the following apply:

- you're aged 18 or over
- you're at high risk from COVID-19 ([clinically extremely vulnerable](#))
- you have a condition that puts you at higher risk ([clinically vulnerable](#))
- you have a learning disability
- you're a frontline health or social care worker
- you're a main carer for someone at high risk from COVID-19.

People wishing to rebook their second appointment are able to check availability first on the [national booking service](#) before cancelling and rescheduling their existing second dose appointment.

Symptom-free testing

There are a range of options to access twice-weekly lateral flow tests. These include: ordering a home test kit online; collecting home test kits from pharmacies; or collecting a home test kit from one of the county council's libraries.

With one in three people with COVID-19 not having any symptoms, twice-weekly testing will remain crucial to help us find these cases and prevent the spread of infection. This applies even if people have been vaccinated. All the [symptom-free testing information](#) is available on our website.

Symptomatic testing

If you have symptoms of COVID-19, you must self-isolate and [book a PCR test](#) as soon as possible. More information is available on the county council's [symptom testing pages](#).

A reminder of the county's symptomatic test sites:

- Oxford Parkway (OX2 8HA)
- Osney Lane, Oxford (OX1 1NY)
- Woodford Way car park, Witney (OX28 6JS)
- Oxford Brookes University (OX3 0BP).

APPENDIX 2

AGENDA ITEM 8

CURRENT APPLICATIONS

Reference Location/Description	Date Registered
<u>P21/S3481/HH</u> Chiselhampton House Chiselhampton Oxon OX44 7XF Re-use existing timber store to house new boiler that serves the main house, including new stone chimney stack.	5 August 2021
<u>P21/S3303/LB</u> Chiselhampton House Chiselhampton OX44 7XF Re-use existing timber store to house a new boiler that serves the main house, including new stone chimney stack.	5 August 2021
<u>P21/S3475/HH</u> 19 Holcombe Place Stadhampton OX44 7BE Garage conversion and extension (as amended by drawing received 8 September 2021, to remove the proposed dormer windows and proposed roof lights instead)	4 August 2021
<u>P21/S3425/FUL</u> Land off Cat Lane Stadhampton Oxfordshire OX44 7UN Variation of condition 1 (Approved plans) in application P20/S2263/RM. Reserved Matters application following outline application ref. P16/S3690/O for the erection of two detached dwellings upon the building plot located off Cat Lane Stadhampton for appearance, landscaping, layout and scale.	30 July 2021
<u>P21/S3288/HH</u> 14 Warren Hill Stadhampton OX44 7UT Proposed first floor side extension, removal of existing roof and proposed roof extension.	21 July 2021
<u>P21/S3051/DIS</u> Belchers Farm Ascott OX44 7UH Discharge of conditions 7 (Surface Water Drainage) & 8 (Foul Drainage) in application P21/S1297/FUL. The change of use, conversion and extension of existing agricultural building to a store for classic cars. The change of use, conversion and extension of an existing building (former cattle shed) into a classic car showroom and offices at first floor.	9 July 2021
<u>P21/S3017/FUL</u> Santannas Place Watlington Road Stadhampton OX44 7UQ Provision of stables, utility/day room and hardstanding in association with the approved use of the land for such purposes together with the stationing of caravans for residential purposes and the keeping of horses (amendment to planning permission P16/S2987/FUL)	2 July 2021
<u>P21/S2740/LB</u> Church Farm Chiselhampton OX44 7XF Demolition of portal barn; erection of extensions to dwelling forming a glazed link, orangery and extension to the storage building; conversion of storage building to additional habitable accommodation.	15 June 2021
<u>P21/S2738/HH</u>	

Church Farm Chiselhampton OX44 7XF

Demolition of portal barn; erection of extensions to dwelling forming a glazed link, orangery and extension to the storage building; conversion of storage building to additional habitable accommodation.

15 June 2021

P21/S1683/DIS

Newington Nurseries Newington OX10 7AW

Discharge of conditions 6 & 7 in application P16/S3988/O. Outline permission for the demolition of existing structures and erection of up to 21 dwellings and associated infrastructure including means of access, with all other matters reserved.

8 April 2021

P21/S1829/LB

Manor Barn The Green Stadhampton OX44 7UL

Variation of condition 2 (Approved plans) on listed building consent P15/S0143/LB
Proposed two storey rear extension and refurbishment of the existing barn.

23 March 2021

P21/S1401/HH

Manor Barn The Green Stadhampton OX44 7UL

Variation of condition 2 (Approved plans) on P15/S0142/HH (P15/S3021/HH as amended) (Bat Survey received 28 July 2021) Proposed two storey rear extension and refurbishment of the existing barn.

23 March 2021

P21/S0584/FUL

Newington Nurseries Newington OX10 7AW

Erection of 21 dwellings, including affordable housing, together with access, parking, landscaping, amenity space and related infrastructure and drainage works
(amendment to planning permission P16/S3988/O and P19/S1554/RM)

4 February 2021

P19/S3311/FUL

Oxfordshire Animal Sanctuary The Green Stadhampton OX44 7UB

Demolition of a number of buildings and construction of a new Training Hall, Isolation Kennel and Staff Room, Office, Reception Building (As amplified by Preliminary Roost Assessment received 9 January 2020)

29 October 2019

P19/S2094/HH

Poplars Ascott near Stadhampton OX44 7UH

Two rear single-storey glasshouses attached to the dwelling, as amended by drawing number KCC2734-04 (amended red site plan) received November 2019.

8 July 2019

P18/S1289/DIS

Watlings Paddock Watlington Road Stadhampton OX44 7UQ

Discharge of conditions 7 & 9 on application P16/S2987/FUL Use of land for the stationing of caravans for residential purposes, together with formation of hard-standing, erection of utility building and stables, and keeping of horses.

16 April 2018

DECISIONS SINCE THE LAST MEETING

Reference	Location/Description	Date Registered	Decision
<u>P21/S2872/N4C</u>	Newells Farm Stadhampton OX44 7XJ Notification under Class R of Part 3 of Schedule 2 of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of use of an existing agricultural building at the above address to Class C1 (Hotels) use.		
		23 June 2021	Prior Appr. Refused
<u>P21/S2835/LB</u>	Anchor Cottage The Green Stadhampton OX44 7UW Alterations to approved first floor bathroom and installation of woodburning stove.		
		22 June 2021	Listed Building Consent
<u>P21/S2311/LB</u>	Thatch Cottage School Lane Stadhampton OX44 7TR Installation of outdoor electrical socket to front of property.		
		15 June 2021	Listed Building Consent

Stadhampton Parish Council

Prepared by: Michael Pawley - Clerk/RFO
Name and Role (Clerk/RFO etc)

Date: 8/9/21

A	Bank Reconciliation at 08/09/2021		
	Cash in Hand 01/04/2021		53,564.61
	ADD Receipts 01/04/2021 - 08/09/2021		25,219.46
	SUBTRACT Payments 01/04/2021 - 08/09/2021		17,321.57
	Cash in Hand 08/09/2021 (per Cash Book)		61,462.50
B	Cash in hand per Bank Statements		
	Petty Cash 08/09/2021	0.00	
	CCLA Public Sector Deposit Fund 31/08/2021	40,840.67	
	Lloyds Bank Deposit A/c 08/09/2021	9,979.15	
	Lloyds Bank Current A/c 08/09/2021	10,642.68	
			61,462.50
	Less unrepresented payments		0.00
			61,462.50
	Plus unrepresented receipts		0.00
	Adjusted Bank Balance		61,462.50
	A = B Checks out OK		

APPENDIX 4

8 September 2021 (2021-2022)

Stadhampton Parish Council RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
17	Interest/dividends	01/07/2021		CCLA Public Sector De	DIV	Dividend reinvested	CCLA	E	1.32	0.00	1.32
18	Interest/dividends	09/08/2021		Lloyds Bank Current A	INT	Interest on A/c 07379797	Lloyds Bank	E	0.03	0.00	0.03
19	Miscellaneous income	20/08/2021		Lloyds Bank Current A	BGC	Legal costs - grant of easemer	Mr S Brechin	E	930.00	0.00	930.00
20	Precept	08/09/2021		Lloyds Bank Current A	BGC	Precept 50%	South Oxfordshire District Co	Z	10,635.00	0.00	10,635.00
21	Miscellaneous income	08/09/2021		Lloyds Bank Current A	BGC	Rental Income	H Mason-Cook	Z	25.00	0.00	25.00
Total									11,591.35	0.00	11,591.35

Stadhampton Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
50	Traveller evictions & cleanup	03/09/2021		Lloyds Bank Current A	FP	Eviction of travellers 19/07/21	Able Investigations & Enforce	S	1,430.00	286.00	1,716.00 *
51	General maintenance	03/09/2021		Lloyds Bank Current A	FP	Monthly maintenance incl labou	Jays Property Maintenance	Z	255.00	0.00	255.00
52	Project costs	03/09/2021		Lloyds Bank Current A		Create new allotments	Jays Property Maintenance	Z	685.00	0.00	685.00 4
53	Grass cutting	03/09/2021		Lloyds Bank Current A		Cutting of Village Green	Green and Growing	S	589.28	117.86	707.14
54	Office costs	03/09/2021		Lloyds Bank Current A	FP (Reimburse M J Pav	Zoom subscription	Zoom Video Communications	S	11.99	2.40	14.39 +
55	Repairs & maintenance	03/09/2021		Lloyds Bank Current A	FP - reimburse S White	Bungee cords	Amazon EU S.a.r.l UK Branch	Z	20.79	0.00	20.79
56	Office costs	06/09/2021		Lloyds Bank Current A	DD	E-mail and cloud storage	Google Ireland	Z	36.80	0.00	36.80
57	Safety inspection	03/09/2021		Lloyds Bank Current A	FP	Play Area Annual Inspection	Playsafety Limited	S	68.50	13.70	82.20
Total									3,097.36	419.96	3,517.32

* ORIGINAL INVOICE DISPUTED; THIS IS THE CORRECTED AMOUNT

Ø CIL EXPENDITURE

+ REVIEW AT SEPTEMBER MEETING AS NO INDICATION THAT REMOTE MEETINGS WILL BE PERMITTED

APPENDIX 5

Section 3 - External Auditor Report and Certificate 2020/21

In respect of

Stadhampton Parish Council

1 Respective responsibilities of the body and the auditor

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it does not provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2021; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors

2 External auditor report 2020/21

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with the Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

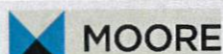
None

3 External auditor certificate 2020/21

We certify/ ~~do not certify~~* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2021.

*We do not certify completion because:

External Auditor Name



External Auditor Signature

Moore

Date

06/09/2021