

STADHAMPTON PARISH COUNCIL

Minutes of the Annual Meeting held at 7.30pm on Monday 16th May 2022 at the Village Hall, St John the Baptist Church

Attendees	Cllr Omar Bayoumi (OB), Cllr. Robert Campbell (RC), Cllr. Neil Fitzgerald (NF), Cllr. Catherine Odell (CO), Cllr Stuart Wells (SW), Cllr Stephen Dawson
Apologies	NONE
In attendance	Michael Pawley (Clerk), Cllr Robin Bennett (OCC), Cllr Caroline Newton (SODC) and 7 members of the public

Ref	Item	Notes	Action	
55/22	Welcome	Cllr Wells welcomed everyone to the meeting	For info	
56/22	To ELECT the Chairman of the Parish Council	Cllr Wells was nominated by Cllr Odell, seconded by Cllr Campbell and this was AGREED unanimously. Cllr Wells signed his Declaration of Acceptance in the presence of the Clerk	For info	
57/22	ELECT the Vice Chairman of the Parish Council	Cllr Odell was nominated by Cllr Wells, seconded by Cllr Campbell and this was AGREED unanimously. Cllr Odell signed her Declaration of Acceptance in the presence of the Clerk	For info	
58/22	Open Forum	There were no issues raised		
59/22	To RECEIVE and RECORD apologies for absence	There were none	For info	
60/22	To CONSIDER and if agreed APPROVE the minutes of the meeting held on Monday 25 th April 2022	The minutes of the meeting held on Monday 25 th April were AGREED by the Councillors who had been present, approved and signed the Chairman	For info	For info
61/22	To RECEIVE and CONSIDER an application from Stephen Dawson to fill the vacant Councillor position and to CO-OPT as appropriate	The application was unanimously AGREED , and Cllr Dawson signed his Declaration of Acceptance in the presence of the Clerk	For info	
62/22	To RECEIVE and RECORD declarations of interest from members regarding items on the agenda	There were none	For info	
63/22	To REVIEW and APPROVE the inventory of land and assets register.	This had been circulated previously and was proposed by Cllr Wells and seconded by Cllr Odell, it was APPROVED unanimously (APPENDIX 1)	For info	
64/22	To APPROVE the Annual Governance Statement 2021/22 – AGAR Section 1	This had been circulated previously and pending completion of the Internal Audit, was proposed by Cllr Wells and seconded by Cllr Odell; it was APPROVED unanimously in draft (APPENDIX 2)	For info	
65/22	To RECEIVE and APPROVE the Annual Accounting Statements 2021/22 – AGAR Section 2	This had been circulated previously and pending completion of the Internal Audit was proposed by Cllr Wells and seconded by Cllr Odell; it was APPROVED unanimously in draft (APPENDIX 3)	For info	
66/22	To NOTE the dates set for the exercise of public rights as 1st July to 11th August 2022	The dates were NOTED	For info	
67/22	To RECEIVE a report from Oxfordshire County Councillor Robin Bennett	The Annual Report and monthly report had been circulated previously (APPENDIX 4) and Cllr Bennett spoke briefly highlighting key points. In particular the proposed road from Didcot to near Golden Balls roundabout was under renewed scrutiny due to spending overruns. The associated planning application is due to go to committee in June 2022 having been deferred from April. Cllr Bennett also offered to support any approaches from the Council or funding on traffic calming measures	NF	
68/22	To RECEIVE a report from South Oxfordshire District Councillor Caroline Newton	The Annual Report had been circulated previously (APPENDIX 5) and Cllr Newton spoke briefly highlighting key points including the prospect of the Chalgrove planning application coming forward in the near future. The Local Plan 2041 was also mentioned and was current open to initial consultation Cllr Newton also highlighted the significant numbers of Ukrainian families who had been relocated to the SODC area	For info	

69/22	To RECEIVE updates on Action Points from the March & April meetings not covered elsewhere on the agenda	<p>Minute 27/22– Cat Lane development</p> <p>The Clerk reported that no resolution had been reached with Barar Homes on the right of access to Cat Lane or the use of the Village Green for parking. The Council's solicitors had been asked to advise on the matter of access; Barar Homes had requested a site meeting to seek to resolve the matter of parking/storage</p> <p>The Clerk confirmed that there was no mechanism to bring the Council's position to the attention of any prospective purchasers other than formally notifying the developers and selling agents that the right of access was disputed. A formal letter had previously been written to the developer and SODC were aware of the breach of the planning consent</p> <p>Minute 27/22 – Land transfer/Easements at Church Farm House</p> <p>The Clerk reported that consent had been granted by the Church Farm House mortgagors but the matter had subsequently been put on hold by the owners of Church Farm House and this would be discussed further under Agenda Item 19</p>	<p>Clerk</p> <p>For info</p>
70/22	To RECEIVE a report on recently decided and current Planning Matters	The report was RECEIVED (copy attached at Appendix 6)	For info
71/22	To CONSIDER and APPROVE RESPONSES to any Planning Applications received after the date of the Notice of Meeting	There were no further applications	For info
72/22	To RECEIVE reports from the Council's Working Groups and AGREE actions where appropriate:	<p>Play Area</p> <p>To DISCUSS and AGREE a plan to progress the Play Area project following the resignation of Doug Struthers including a short-term maintenance or closure plan</p> <p>Cllr Wells outlined the current state of repair of the existing equipment which had been exacerbated by the delays in the project. As a result the decision had been taken to close the Play Area. In discussion Cllr Bayoumi queried the necessity to carry out the currently proposed extension and refurb. Cllr Dawson offered to revitalize the Working Group in order to drive the project forward and it was also pointed out that the current proposals that reflected the feedback from the survey carried out which had had a good response.</p> <p>As a result of the deferred project the state of repair of the equipment had deteriorated and having passed the 2021 inspection with no high-risk items the danger was that the 2022 inspection would identify high risk items requiring rectification</p> <p>The Clerk recommended a full closure of the Play Area by erecting fencing round it whilst necessary repairs were carried out using the 2021 Safety Report as a guide and this was AGREED</p> <p>Climate and Environment</p> <p>To RECEIVE an update on actions since March</p> <p>Cllr Odell gave a brief update following the tree planting on the North Green and also identified that the new copse would need strimming again in the near future. Cllr Odell also agreed to look into the cutting regime for the wild area on the North Green as well as who would be doing the cut</p> <p>Highways</p> <p>To RECEIVE an update on actions since March</p> <p>Cllr Fitzgerald reported that he would shortly be meeting Jon Beale (OCC) to get advice on suitable measures for traffic calming initially on the Newington Road; a Community Speedwatch Initiative has been proposed in Chiselhampton and had attracted considerable support in the form of 21 volunteers</p> <p>Cllr Fitzgerald also reminded the meeting of the option to apply to classify streets as 20mph zones</p>	<p>SD</p> <p>Clerk</p> <p>CO</p> <p>NF</p> <p>For info</p>
73/22	TO CONSIDER and APPROVE A FURTHER RESPONSE to the correspondence in relation to the track adjacent to the Church Green and parking on the	Cllr Wells advised that correspondence had been received earlier in the day from the owners of Church Farm House; the Council had not had an opportunity to consider the letter in detail but Cllr Wells invited one of the owners of Church Farm House who was in attendance to speak briefly to outline the situation as they saw it. Following this Cllr Wells advised that the Council's discussion on the matter would be deferred to the end of the meeting which he would propose be in closed session	

	Church Green (Minute 50/22)		
74/22	To RECEIVE a report on and to note the current bank balance	The Clerk reported that the balance was £71,009.66 including CIL reserves of £50,376.87	For info
75/22	To APPROVE payments and receipts since the last meeting and payments to be made	The payments and receipts listed on the report were APPROVED (copy attached at Appendix 7)	For info
76/22	To CONSIDER any correspondence received since the last meeting and AGREE actions as appropriate	The Clerk reported receipt of 2 emails regarding the 2.5% increase in Council Tax particularly in the light of the state of repair of the Play Area. Cllr Wells confirmed that it was important that the Council was able to move ahead with constructive projects such as the Play Area, traffic calming, proposed bus shelter etc and that this should be a primary focus this year	For info
77/22		At 8.50pm Cllr Wells proposed that the matter under Minute 73/22 be considered in Closed Session, this was seconded by Cllr Odell and unanimously AGREED	
78/22	TO CONSIDER and APPROVE A FURTHER RESPONSE to the correspondence in relation to the track adjacent to the Church Green and parking on the Church Green (Minute	The correspondence dated 16 th May was discussed at length and it was AGREED that Cllr Bayoumi should draft a response setting out the Council's position and circulate it to councillors for agreement before sending to the owners of Church Farm House	OB
79/22	To NOTE the date of the next Meeting as Monday 20th June at 7.30pm in the Village Hall	This was AGREED .	
78/22	Meeting Closed	9.40pm	For info

APPENDIX 1

15 May 2022 (2021-2022)

Stadhampton Parish Council Fixed Assets and Long Term Investments

Asset Description	Date Acquired	Purchase Value	Current Value	Location /Responsibility	Estimated Life	Usage/Capacity	Charges
Play Area							
Multi-activity Play Equipment	1/1/2006	37,761.00	37,761.00	Village Green			
		37,761.00	37,761.00				
Sports Pavilion							
Pavilion	1/1/1977	25,028.00	25,028.00	Village Green, adjacent E			
Pavilion improvements	1/1/2017	23,505.00	23,505.00	Village Green, adjacent E			
		48,533.00	48,533.00				
Village Green & Grounds mainte							
Bus shelter - Chiselhampton	1/1/1975	2,001.00	2,001.00	B480 adjacent junction w			
Bus shelter - Stadhampton		4,005.00	4,005.00	Thame Road, adjacent B			
Clock	1910			Church tower, St John th			
Land registered under ON223473	16/11/2000			Lucerne Drive			
Land registered under ON240393				Village Green/Allotments/			
Land registered under ON359066	2/9/20			Land on NE side of Churr			
Mower	TBC	272.00	272.00	Sports Pavilion			
War Memorial	1/1/1920	4,797.00	4,797.00	Churchyard, St John the			
		11,075.00	11,075.00				
Grand Total:							
		97,369.00	97,369.00				

Section 1 – Annual Governance Statement 2021/22

We acknowledge as the members of:

ENTER NAME OF AUTHORITY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2022, that:

	Agreed		
	Yes	No*	'Yes' means that this authority:
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.			<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.			<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.			<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.			<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.			<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.			<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

ENTER PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

APPENDIX 3

Section 2 – Accounting Statements 2021/22 for

ENTER NAME OF AUTHORITY

	Year ending		Notes and guidance
	31 March 2021 £	31 March 2022 £	
			<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>
1. Balances brought forward			<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies			<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts			<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs			<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments			<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments			<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward			<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments			<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets			<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings			<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	N/A
			<i>The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.</i>
			<i>N.B. The figures in the accounting statements above do not include any Trust transactions.</i>

I certify that for the year ended 31 March 2022 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNATURE REQUIRED

Date

DD/MM/YY

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

APPENDIX 4

Title	County Councillor's Report
Author	Cllr Robin Bennett
	Berinsfield & Garsington Division
Date	ANNUAL REPORT
Contact	robin.bennett@oxfordshire.gov.uk 07979 646815

I will keep this report brief as it's my first year...the big news was the Oxfordshire Fair Deal Alliance taking control of the council in May 2021.

The Alliance consists of Lib Dem, Labour and Green councillors, who between them now hold 40 out of the 63 seats on Oxfordshire County Council. I took part in discussions to agree the priorities for our four year term, which are as follows:

1. Tackling the Climate Emergency through rapid decarbonisation, proper accounting of carbon emissions and ambitious targets, as well as supporting climate resilience;
2. Tackling inequalities and providing opportunities for everyone in Oxfordshire to achieve their full potential;
3. Prioritisation of wellbeing – improved outcomes for residents and improved air quality and access to libraries, cultural facilities and the arts;
4. Review and reform of the social care system to prioritise end-users and carers with a focus on co-operative and community provision of social care, helping those who want to stay in their own homes;
5. Increased investment in an inclusive, integrated, county-wide active and sustainable travel network fit for the 21st Century to improve choice and reduce car journeys across the County;
6. Improved access to nature and green spaces for all communities, and landscape-scale nature recovery across the county;
7. Supporting all our children and young people to achieve improved health, wellbeing and educational outcomes; improved provision for children with additional needs; all decision-making to have regard to impact on young people and future generations;
8. The creation of a resilient local democracy where decisions are devolved to the lowest possible level and residents are meaningfully involved in the decisions that affect their lives;
9. Support for local employment and businesses, working with partners to make Oxfordshire a centre for green and sustainable technologies through a local 'Green New Deal'; we will use our purchasing power and contracts to maximise benefit to local employment and businesses.

Oxfordshire County Council and Cherwell District Council end formal partnership

At the start of 2022, Oxfordshire County Council and Cherwell District Council brought their formal partnership arrangements to an end. The arrangement between the two councils, which took the form of joint services under a single chief executive, had been in place since September 2018. The ending of the partnership meant that the former joint chief executive has returned to her post as CEO for Cherwell District Council. Stephen Chandler has stepped up as Interim CEO while a long-term solution is considered.

Proposal to move Oxford United FC to Stratfield Brake (Kidlington)

Oxfordshire County Council's Cabinet conducted a public engagement exercise on the proposal from Oxford United Football Club to develop a new 18,000 capacity football stadium with linked leisure and commercial facilities at Stratfield Brake in Kidlington (on land owned by the County Council), and discussions will continue into the new year.

Oxfordshire County Council Budget 2022-2023

OCC passed the first budget of the Oxfordshire Fair Deal Alliance in February. We want to build on our strengths while confronting the challenges we face: addressing climate change, tackling inequality, strengthening the resilience of individuals and communities, fostering more social cohesion and common purpose.

We called on national government to respond to the challenges facing local government in a meaningful way through the autumn spending review. Unfortunately, they did not. Instead, in adult social care for example, they directed that local authorities should use council tax to meet rising costs. This represents a double-whammy for households at a time of real pressure on living costs.

We found that the sums provisioned for capital projects by the previous administration were inadequate. This is true of Kennington Bridge, where the £50million estimate accepted by the previous administration is now projected to be £87million. We had no choice but to provide £27million of the additional funding to allow this project to proceed.

The largest examples are the two Housing Infrastructure Fund (HIF) schemes. When the previous administration committed to government that it would deliver these schemes, it accepted the full financial liability for any additional costs arising. We now face disruptions to the supply chain, very significant inflation and labour shortages in the construction sector, through a combination of COVID and the policies related to the UK leaving the EU, which will inevitably affect the cost of these projects. We have asked officers to redouble their scrutiny of future capital projects.

Our budget proposal in December had more than double the number of responses received last year. Additional proposals as a result of the consultation included:

1. £500,000 to support the review into home-to-school transport to assist in transitioning to any new arrangements, with a particular focus on supporting more active travel and more sustainable transport opportunities.
2. We are offering tenants of the Council in community assets a one-year rent holiday to take account of financial pressures many community and voluntary organisations have faced during the pandemic
3. a strategic rail feasibility study to establish what it would take for new rail links to Cowley, Grove/ Wantage, North Cotswolds and West Oxfordshire.
4. Accelerating our work on active travel in the county: planning for new schemes and advising on opportunities to integrate active travel more fully in future proposals.
5. Replenishing the budget priorities reserve to allow for further investment in 2022-23 to (a) generate future savings for the Council budget; (b) make early interventions to improve the lives of children and young people; (c) accelerate our climate response.

We look forward to making substantial further progress in 2022-23 on our 9 priorities, while we also be directing substantial efforts and resources to support refugees from Ukraine and their hosts in the county, making sure the right support and safeguarding is in place.

Homes for Ukraine

The system is in full swing across Oxfordshire to support the government's Homes for Ukraine scheme. While we still have limited government guidance in some areas, in particular around grant payments, all partners across the county are working together to find solutions and put guests at the heart of any action required. The accommodation and safeguarding checks are progressing well, with the backlog of home checks almost completed, and with no significant concerns raised this week.

As previously mentioned, the £200 payments to our guests to help them with immediate costs while they settle in are being made by whoever makes the first physical contact with them as part of these checks. This week, we have worked to agree that moving forward we will usually issue this payment as a pre-loaded card rather than cash, which can be used online, in shops or at a cashpoint, just like a normal debit card. We are offering our guests a choice, so if they would prefer to receive this payment as cash, they are invited to let us know.

OCC have been working with Asylum Welcome to develop a proposal to expand the community liaison officer resource available in each district and the city. The purpose would be for this resource to coordinate, advise and refer guests to the support that is available to them, including across housing, education and health. This has now been agreed and recruitment to these posts has begun. OCC have continued to process school place applications and are also recruiting an additional admissions officer to manage demand and avoid administrative delays.

You may have seen that the Department for Work and Pensions has laid emergency regulations so those arriving in the UK from Ukraine, as a result of the Russian invasion, can access Universal Credit and jobs support immediately. Families can therefore claim for free school meals in the usual way under the usual eligibility criteria, which requires providing a national insurance number. To reassure councillors, in Oxfordshire, we are asking all schools to provide free school meals where appropriate and not wait to receive a national insurance number. We will continue to put the needs of children first.

A reminder, you can direct general Ukraine queries to:

- **Website:** www.oxfordshire.gov.uk/ukraine
- **Oxfordshire Ukraine helpline:** +44 1865 966444 / 01865 966 444 (opening hours: 8.45am - 5pm, Monday to Friday. Closed weekends and bank holidays).
- **Email:** ukraineresponse@oxfordshire.gov.uk

Gifts for Ukrainian children and donated 4x4 from the County Fire Service

Thanks to the kindness and generosity of our fire and rescue colleagues, hundreds of teddies are on their way to Fire Aid to be given to Ukrainian children escaping the horrors of war in their country. The donations were collected by our teams at Didcot, Wheatley, Thame, Slade, Rewley Road, Faringdon, Burford, Bicester, Banbury, Kidlington, Deddington and Chipping Norton. We've also donated a decommissioned 4 x 4 vehicle that is currently on its way to support people in Ukraine. While it's still road-worthy, we've replaced the vehicle with a newer model and it's no longer needed by our fire and rescue service. Normally we auction used vehicles when they're replaced but this time we've donated it to support such an important cause.

New County council policy on Tree Planting

A change in approach will help increase the number of trees in Oxfordshire after a new policy was approved. It will put the emphasis on a 'presumption in favour of trees' because of the host of benefits they provide to the climate, the environment and the places where people live.

We want to move away from simply maintaining and managing the trees on our land to actively encouraging and enabling more trees to be planted in both rural and urban settings. This can help tackle climate change and increase resilience to it, as well as improving people's quality of life – both now and in the future.

One requirement of the policy is to plant two new trees for every tree that has to be removed from county council land. It also promises to explore new tree planting opportunities and extra investment to carry it out, stricter guidelines for those wanting to remove existing trees and implement proactive care to prolong the lives of established trees.

The main climate benefits of trees, due to their ability to mitigate extremes of heat, cold, wind, rain, and drought, include:

- removing and storing carbon from the air
- reducing urban temperatures through canopy cover
- preventing flooding by reducing the pressure on drainage systems
- wind speed reduction
- cutting air pollution
- enhancing biodiversity
- supporting sustainable agriculture.

Their presence has also been shown to contribute directly to improved wellbeing and mental health, enhance street design and even reduce crime. Research has shown that public open space with trees tends to be used more than space without trees and this increases casual surveillance – deterring criminal activity.

The new policy will not compromise the council's ability to deal with trees which pose a danger to the public or to property.

The scope, scale, and business case for direct investment into a tree planting programme will be considered as the next step for key consideration as part of the 2023/24 annual budget setting process. Money to fund tree planting would also be sought from numerous national grants, sponsorship, carbon offsetting by businesses and developer contributions.

Climate Action Study and online tool

We're working with our council partners across Oxfordshire to develop an online tool to help people take action against climate change in their own lives. The suggestions provided will be tailored to the lifestyle of individuals to make sure they're relevant (for example, only suggesting ideas to reduce car journeys for those people who have a car) with the aim to reduce residents' carbon emissions. As one of our strategic priorities, we'd be very grateful if you could please share the survey and help us gather as broad a range of responses as possible. The survey can be found here:

https://letstalk.oxfordshire.gov.uk/climate-change/survey_tools/survey14869

APPENDIX 5

SODC ANNUAL REPORT - 2021/2022

Cllr Caroline Newton - April/May 2022

COVID - COVID continued to affect work at SODC over this last year. Officers worked hard to deliver high quality services despite the various restrictions imposed throughout the year.

SODC has been responsible for distributing Government-funded grants including over £1.5 million of Additional Restrictions Grants to businesses before the scheme closed at the end of March, and £360,000 in Test and Trace isolation grants. Checks continue to be carried out on people who may have fraudulently applied for the £500 isolation grants during lockdown in accordance with Government instructions.

UKRAINIAN REFUGEES - South Oxfordshire has seen some of the highest number of host applications for the Ukraine Sponsorship Scheme in the country, a testament to the spirit of generosity and compassion of people here. Amongst non-metropolitan areas in the UK, South Oxfordshire is second only to South Cambridgeshire, with over 230 hosts approved. SODC has worked with other Oxfordshire local authorities to check the suitability of accommodation and help Ukrainian families settle here. Of course the arrival of so many people, many having experienced trauma on their journey, will put pressure on schools, and health & social services etc. I'd like to pass my appreciation to everyone in this ward who - whether in the course of their jobs, by opening their homes, or in untold other ways - are helping so many find sanctuary here.

PLANNING -

Local Plan 2035: The administration at SODC has continued working towards the implementation of the South Oxfordshire Local Plan 2035 (LP2035), the strategic development plan which determines where housing, employment and infrastructure will be focused up to 2035.

The site in LP2035 that most affects the Haseley Brook ward is Chalgrove Airfield. Like most local residents I have been most concerned about the impact this would have on surrounding villages. Apart from the sheer scale of the development, I have been worried that the local road network does not have capacity for the additional traffic it will bring (during construction and afterwards); and I was also very unhappy about the height of the buildings in the first outline planning application, which rose to 6 storeys in the centre of the new town. Following the Civil Aviation Authority's objection to the outline planning application for the site, Homes England (the agency responsible for bringing forward the development) has been working on developing a new application that will allow Martin Baker to continue to operate safely. If - and when - that comes forward residents will be able to respond to the consultation, and I would strongly encourage you to do that.

Local Plan 2041: Work has been underway throughout the year on the next development plan - Local Plan 2041 - which is due to be adopted in 2024 which SODC is creating with the neighbouring Vale of the White Horse District Council. The scale of LP2041 will be driven by the longer-term 'Oxfordshire 2050' strategy being determined by the Oxfordshire Growth Board (a high level body which brings together businesses, local authorities and civic bodies from across the county).

I will be working hard to ensure that any developments proposed in, or near, this ward are small scale and will be well-supported by infrastructure. I will strongly resist any attempt to include a new town at so-called Harrington near Great Haseley.

Biodiversity: The Environment Act 2021 (one of the Government's flagship pieces of legislation last year) includes provisions to make the achievement of '10% biodiversity net gain' mandatory for all permitted building projects from the end of next year. This means that any development needs to ensure that habitats are protected, and that any that are lost or degraded must be compensated by enhancing or creating habitats that are of greater value to wildlife and people.

Enforcement: An integral element of a strong Planning function is effective Enforcement of breaches of planning rules - with homeowners confident that SODC will take action if they - or their neighbours - break rules. That is why I was so concerned last year when SODC announced a new Enforcement policy which would lead the council to enforce only the most grievous breaches. The new policy was introduced to help the council deal with an exceptionally heavy case-load, and whilst it may be helping with that, I fear it is at the cost of a real deterrent to abuses of the planning system. I will continue to monitor the situation. Please let me know if you think planning abuses are not be adequately enforced.

SOLAR FARMS - We are currently seeing a concentration of large solar farms in this ward. The first two - Cornwell and Harlesford, covering over 130 hectares of open countryside between Tetsworth, Great Haseley, Wheatfield and Adwell - received planning permission in the last year. There is a further application for a 112 hectare solar farm at Dodswell (Milton Common); and plans are being drawn up or under consideration around Lewknor and Postcombe which together could cover as much as 100 hectares.

Whilst I recognise the importance of generating green energy close to the point of use, I feel it's really important that we balance that with the value of our beautiful local landscape and our production of food. These solar farms seek 'temporary' planning permission - but 'temporary' in this case means 40 years. They will outlive many of us.

I will continue to make the case to SODC that it's vital we focus on installing solar panels on new residential and commercial buildings to prevent even more of our countryside being lost.

SODC HQ - Work continues to make a permanent home for SODC. The Council has been based at Milton Park (near Didcot) since our old home was destroyed by arson in 2015, and the council has now decided to develop land in central Didcot as a new HQ. However it is now looking for interim accommodation until that site can be developed.

ELECTRIC VEHICLE CHARGING - Residents in Oxfordshire have been amongst the most enthusiastic buyers of electric vehicles, but till now, there have been very few open-source EV charging points in South Oxfordshire. SODC has now installed EV charging points in all the SODC-run car parks across the district. As a representative of this rural ward, I am keen to ensure that EV points are available in villages as well as our market towns: I will continue raising my concerns on behalf of residents who don't have driveways in which they can charge EVs.

ENERGY SUPPORT PAYMENT - Many people in this ward will be anxious about the huge rise in their heating bills. The new £150 grant from central government (sometimes referred to as a Council Tax rebate) will be administered by SODC. Where possible, it will be paid to all qualifying properties (Bands A-D) using bank account details already held within the council tax data base. A separate discretionary fund will be made available for households in need who would otherwise not be eligible (Bands E-H) for the rebate. This is a major piece of work for the Council Tax team, and its administration will continue for many months.

LOCAL GRANTS - I was delighted, this year to be able to support wide range of local activities and communities through the award of my Councillor Community Grant, which gave me £5000 to distribute to schemes designed to benefit residents in the Haseley Brook ward.

I allocated money to refurbish the skate ramp at Tetsworth, to install new bins in Postcombe and Little Milton and some new picnic benches at the playground in Lewknor. Seeing the war horrors in Ukraine, it was particularly poignant to have been able to contribute to restoring the War Memorial in Great Haseley and to buying trees for Little Milton recreation ground to commemorate the 100th anniversary of the end of World War I. I was also pleased to fund a First Aid course for residents in the Haseleys - and, across the ward, an awareness campaign about urology cancers, activities for elderly people delivered by Age UK, and support from Wild Oxfordshire for communities seeking to regenerate nature.

Finally, it has been an honour to serve for another year as the representative for the beautiful ward of Haseley Brook in South Oxfordshire District Council. I work with your parish council and other organisations - but am always happy to hear directly from residents or businesses that need my support. Please do get in touch.

Cllr Caroline Newton
caroline.newton@southoxon.gov.uk

APPENDIX 6

AGENDA ITEM 16

CURRENT APPLICATIONS

Reference Location/Description	Date Registered
<u>P22/S1712/LDE</u> Acorn Barn Milton Road Stadhampton OX44 7XX Occupation of the dwelling by persons who are not wholly employed, or last employed in the locality in agriculture contrary to condition 4 of planning permission P00/N0374	5 May 2022
<u>P22/S1463/DIS</u> 9 The Green Stadhampton OX44 7UW Discharge of condition 4 (Surface water drainage works) on planning applications P21/S5376/HH & P21/S5377/LB. (Renovation and the erection of a two storey rear extension and new front porch)	14 April 2022
<u>P22/S1276/FUL</u> Oxfordshire Animal Sanctuary The Green Stadhampton OX44 7UB Demolish buildings and proposed erection of new reception and staff room building.	4 April 2022
<u>P22/S0550/FUL</u> Newells Farm Stadhampton OX44 7XJ Alterations to the external appearance of the existing building.	16 February 2022

DECISIONS SINCE THE LAST MEETING

Reference Location/Description	Decision
<u>P21/S3919/N4C</u> Newells Farm Stadhampton OX44 7XJ Change of use of an existing agricultural building at Newell Farm to Class C1 (Hotels) use.	
13 September 2021	Deemed Permission SODC R3
<u>P22/S1099/A</u> Coach And Horses Chiselhampton OX44 7UX Sign A - Fascia Sign 3.0 x 1.5m Sign B - Fascia Sign 4.0 x 0.5m Sign C - Fascia Sign 2.6 x .07m Mural - Painted Mural 2.6 x 2.4m As amended by Agent's email dated 11 April 2022 removing directional sign (Sign D) from the proposal.	
18 March 2022	Consent to Display Advertisement
<u>P22/S1095/LB</u> Coach And Horses Chiselhampton OX44 7UX Repainting of two fascia signs, addition of a fascia sign (including downlighter) and a mural.	
18 March 2022	Listed Building Consent

APPENDIX 7

15 May 2022 (2022-2023)

Stadhampton Parish Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
7	Grass cutting	17/05/2022		Lloyds Bank Current A	FP	Cutting of Village Green	Green and Growing	S	600.00	120.00	720.00
8	General maintenance	17/05/2022		Lloyds Bank Current A	FP	Monthly maintenance incl labou	Jays Property Maintenance	Z	275.00		275.00
9	Office costs	09/05/2022		Lloyds Bank Current A	DD	E-mail and cloud storage	Google Cloud EMEA Limited	Z	32.20		32.20
10	Grants	17/05/2022		Lloyds Bank Current A		Expenses: Jubilee Party 2022	A Harries	Z	20.23		20.23
11	Electricity	18/05/2022		Lloyds Bank Current A	DD	Electricity	Ecotricity Ltd	L	12.91	0.65	13.56
Total									940.34	120.65	1,060.99

John Pattisson

Green and Growing, Gable End, The Green
Stadhampton, Oxfordshire, OX44 7UW
United Kingdom

Telephone: 07747 803535

Email julie@greenandgrowing.co.uk



Invoice To:

Michael Pawley
Stadhampton Parish Council
Michael Pawley
by email to clerk@stadhampton.org

Invoice Date

05/05/2022

Due Date

04/06/2022

Reference

March/April

Customer Code

Stad PC

Invoice Number

SI-376

SALES INVOICE

Description

Description	Price/Rate	VAT %	Net Amt
Mowing of Village Green - Cut 1 - 22.3.22	200.00	20.00	200.00
Cut 2 - 6.4.22	200.00	20.00	200.00
Cut 3 - 20.4.22	200.00	20.00	200.00

VAT Rate

Standard 20.00% (20.00%)

Net

£600.00

VAT

£120.00

Net Amount

600.00

VAT Amount

120.00

TOTAL

£720.00

Notes:

John Pattisson t/a Green and Growing

Email: julie@greenandgrowing.co.uk

Bank Details:
Green and Growing
HSBC 40 08 10
A/C: 41648942

Terms and Conditions:

Payment terms 30 days.

All prices are subject to VAT at 20%.



J Martin
2 Old London Road
Benson, Wallingford
OX106RR
P: 07809370657
martinworld76@hotmail.com

Jays Property Maintenance

Invoice

J Martin T/A Jays Property Maintenance

Bill To: Stadhampton Parish Council
Stadhampton
Oxfordshire

Invoice No: 1315
Date: 21/04/2022
Terms: NET 30
Due Date: 21/05/2022

Description	Quantity	Rate	Amount
April monthly grass cutting and strimming around village inclusive of labour and disposal of waste	1	£275.00	£275.00*
	Parts Subtotal		£275.00

*Indicates non-taxable item

Payment Details

J Martin
Barclays Bank PLC
Account No 90634573
Sort Code 20-01-09

Subtotal £275.00
Total £275.00
PAID £0.00

Balance Due

£275.00

PAYMENT IS DUE WITHIN 7 DAYS OF INVOICE UNLESS OTHERWISE STATED



Invoice

Invoice number: 4118353192

Google Cloud EMEA Limited

Velasco

Clanwilliam Place

Dublin 2

Ireland

VAT number: IE36689970H

Bill to

Michael Pawley

Stadhampton Parish Council

Nelhurst Cottage, Copson Lane

Stadhampton

OXFORD

OX44 7TZ

United Kingdom

Details

Invoice number 4118353192
Invoice date Apr 30, 2022
Billing ID 5441-6256-2101
Domain name stadhampton.org

Google Workspace

Total in GBP **£32.20**

Summary for Apr 1, 2022 - Apr 30, 2022

Subtotal in GBP £32.20
VAT (0%) £0.00
Total in GBP £32.20

You will be automatically charged for any amount due.

Subscription	Description	Interval	Quantity	Amount(£)
G Suite Basic	Usage	Apr 1 - Apr 30	7	32.20
Subtotal in GBP				£32.20
VAT (0%)				£0.00
Total in GBP				£32.20

Need help understanding the charges on your invoice? [Click here for detailed explanations](https://support.google.com/a?p=gsuite-bills-and-charges)

<https://support.google.com/a?p=gsuite-bills-and-charges>

04/05/2022, 16:54

Email - Anna Harries - Outlook

Anna
Harries

Your Amazon.co.uk order of "10 x Well Done Rosettes" has been dispatched

Amazon.co.uk <shipment-tracking@amazon.co.uk>

Wed 04/05/2022 06:32

To: acharries@hotmail.co.uk <acharries@hotmail.co.uk>

amazon.co.uk

Your Orders | Your Account | Amazon.co.uk

Dispatch Confirmation

Order: #206-0468268-7100357

***For a chance to win £1,000! ***
Please tell us how we did today at
www.tellasda.com

that Handmade Rosettes dispatched your item(s). Your order is on the way, and
you need to return an item or manage other orders, please visit Your Orders on

ASDA

ASDA STORES LTD
WWW.ASDA.COM
MANAGER MARC GIBSON
TELEPHONE 01865-873888

ST. 04925 OP. 001258 TE. 06 TR. 05021
BAG FOR LIFE 505244936184 £0.20M
GRAVY BONES 501039498606 £1.10V
DOG BISCUITS 500016100542 £2.65V
DOG TREAT 505141388647 £1.75V
DOG TREATS 501039400114 £1.44V

TOTAL
CASH
CHANGE DUE

£7.14
£20.00
£12.86

No. ITEMS SOLD 5

TC# 9657 7775 9454 7679 2603



Shop online at Asda.com for easy
home delivery or collection in store
04/05/22 14:49:00

ckage

Your order was sent to:

Anna
OXFORD, Oxon

Order Total:

£9.00

Paid by Visa:

£9.00

Email - Anna Harries - Outlook

"Paper..." has been dispatched

Your Orders | Your Account | Amazon.co.uk

Dispatch Confirmation

Order: #206-4258358-0234762

to know that we've dispatched your item(s). Your order is on the way, and can no longer
eed to return an item or manage other orders, please visit Your Orders on Amazon.co.uk

Your order was sent to:

Anna
OXFORD, Oxon

Order Total:

£4.09

Paid by Visa:

£4.09

Track your package

Your item(s) is (are) being sent by Amazon Logistics. Your tracking number is Q40134822746. Depending on the delivery
method you chose, it's possible that the tracking information might not be visible immediately. Learn more about Tracking.

If you have a mobile device, you can use the free Amazon Mobile App to receive delivery notifications and track your parcel on
the go.

Order summary



100 - Striped Candy Paper Bags for Sweet Flavor Buffet
Wedding Cake Gift Shop (5" X 7") (Assorted, Qty: 100 Bags)
Sold by Food Packers

£4.09

It's easy to return an item. Visit our Online Returns Centre.

Learn how to recycle your packaging at Amazon Second Chance.

If you need further assistance with your order, please visit Customer Service.

We hope to see you soon.



Stadhampton Parish Council
Nelhurst Cottage
Copson Lane
Stadhampton
Oxford
OX44 7TZ

Account Number 10156572

Date of Bill 04/05/2022

Bill Number 02187321

This is a VAT and CCL accounting document

Supply address

J

STADHAMPTON SPORTS PAVILION
The Green
Oxford
OX44 7UL

Supply point:

S	04	065	129
	20	0000	9861 587

Contract details

Contract type: Tariff

Contract Start Date: 26/08/2020

Contract End Date: No End Date

Paying Your Bill

If you'd like to use a different payment method, there's lots of useful info on our website, visit ecotricity.co.uk/pay

Our bank details are:

Sort code: 40-14-13

Account number: 62606380

Account name: Ecotricity Ltd

Payment reference: Your Ecotricity account number

Your green electricity invoice.

Your current balance is **£13.56 in debit**

You pay by variable Direct Debit so the balance will be collected from your account on or just after 18/05/22. Please make sure you have the funds to cover this payment.

This invoice

	Amount
Electricity charges	£13.56
Total cost of energy	£13.56

Your account summary

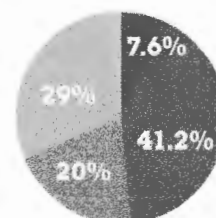
Payment date	Description	Amount
	Previous balance	£14.67 Debit
21/04/2022	Payment received	£14.67 Credit
	This bill	£13.56 Debit
Current balance		£13.56 Debit



Ecotricity
electricity
fuel mix

UK average electricity fuel mix

- Coal
- Natural gas
- Nuclear
- Other



0345 230 6 102



ecotricity.co.uk



business@ecotricity.co.uk

Your electricity costs

for the period 01 April 2022 to 01 May 2022 (30 days)



Your meter readings

	Previous	Current	Units used
Meter ID: L81R90668			
Day	21,927.20 Estimated	21,931.90 Estimated	4.70
Night	54,621.40 Estimated	54,629.20 Estimated	7.80

How we calculated your bill

		Price per unit	Amount
Consumption Day	4.70 units (kWh)	25.5400 p	£1.20
Consumption Night	7.80 units (kWh)	15.4500 p	£1.21
Price per day			
Standing Charge	30 days	35.00 p/day	£10.50
Sub Total			£12.91
VAT at 5%			£0.65
Total			£13.56

If we received meter reads in this period we'll have used these to make your bill as accurate as possible.

If things go wrong

If you feel you're not getting the answers you need you can simply email our complaints team at

complaints@ecotricity.co.uk

For free impartial advice you can call the Citizens Advice consumer service on 0808 223 1133 or visit

citizensadvice.org.uk/energy

If you are still not satisfied you can contact the Ombudsman Service on 0330 440

1624 or visit ombudsman-services.org.uk/energy

Terms and conditions

Please email business@ecotricity.co.uk

Codes of practice

Visit ecotricity.co.uk/codes-of-practice

VAT

If you use some of your energy for charity or residential purposes or anything changes that might affect your VAT declaration or amount of VAT you pay please call us on 0345 230 6102.

Climate Change Levy

For more information visit hmrc.gov.uk and search 'Climate Change Levy'.

Alternatively, you can contact HM Revenue and Customs' National Advice Service on **0300 200 3700** (open Monday to Friday 8am to 8pm).



0345 230 6 102



ecotricity.co.uk



business@ecotricity.co.uk



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Stadhampton Parish Council
RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
3	CIL	27/04/2022		Lloyds Bank Current A	BGC	CIL monies	South Oxfordshire District Co	Z	11,788.99		11,788.99
4	Interest/dividends	01/04/2022		CCLA Public Sector De	DIV	Dividend reinvested	CCLA	Z	16.40		16.40
5	Interest/dividends	15/05/2022		Lloyds Bank Current A	INT	Interest on A/c 07379797	Lloyds Bank	E	0.18		0.18
Total									11,805.57		11,805.57

Remittance Advice

Telephone 01235 422422
Email exchequer@southandvale.gov.uk

Stadhampton Parish Council
Nelhurst Cottage
Copson Lane
Stadhampton
Oxford
OX44 7TZ

Supplier Number	10676
Payment Date	27/04/2022

Page 1 of 1

Invoice Date	Invoice Number / Description	Amount £
27/04/2022	Stadhampton CIL Share Apr 22	11,788.99

Total BACS Transfer

11,788.99

Payment Account Details

Sort Code	309903
Account Number	00300125
Account Name	Stadhampton Parish Council