

STADHAMPTON PARISH COUNCIL

Minutes of the Meeting held on Tuesday November 12th 2019 at the Community Hall, Stadhampton Primary School.

Attendees	Cllr. Stephen Dawson (SD) – Chairman, Cllr. Robert Campbell (RC), Cllr. Stephen Gilligan (SG), Cllr. Catherine Odell (CO), Cllr. Doug Struthers (DS) [from 8.30 pm onwards], Michael Pawley (Clerk) and 10 members of the public.
Apologies	Cllr. Stuart Wells (SW) – Vice-Chairman

Ref	Item	Notes	Action
	Open Forum	The Chairman welcomed those present and reminded everyone that the meeting was recorded by the Council for the purposes of the minutes and that as a matter of courtesy if anyone else wished to record any or all of the meeting they should make this known. There were no matters raised but the Chairman expressed his thanks to Andrew Tuckwell, Nikki Howlett and all those involved in the Annual Fireworks event. He also advised that two teenagers had offered to do litter picking in the villages as part of their Duke of Edinburgh scheme. He expressed the Council's thanks and offered the Council's support in terms of any equipment required.	
185/19	Apologies for absence	Apologies had been received from Cllr Stuart Wells and, for late arrival, from Cllr Doug Struthers. These were noted.	For info
186/19	To approve the minutes of the Planning meeting held on Tuesday 1st October 2019	The minutes of the meeting held on Tuesday 1 st October 2019 and were confirmed by the Councillors who had been present, approved and signed by the Chair.	For info
187/19	To record declarations of interest from members regarding items on the agenda	There were none	For info
188/19	To receive a report of actions arising from the last Full Council Meetings on Tuesday 3rd September and Wednesday 11th September 2019 and the Planning Meeting on Tuesday 1st October 2019	<p>a) Dog faeces – Cllr Dawson reported that the school had arranged for some of the pupils to produce posters for a campaign in the villages – these would be placed at appropriate “hotspots” in the near future</p> <p>b) Outstanding Highways works – the Clerk reported that he was still chasing Highways and that he hoped to engage Cllr Lindsay Gale to expedite this. A member of the public reported that some works had been carried out in the last few days (Post Meeting note: the works, including at The Anvils, had now been completed save for the required white lining at the Thame Road/Newington Rd junction)</p> <p>c) Supply of water to allotments – the Clerk reported that Thames Water had carried out a visit and quotes were awaited</p> <p>d) Cricket Club loan – the Clerk reported that he had had no success in contacting the Club. It was AGREED to defer any further discussion on this until contact was made by the Cricket Club</p> <p>e) Tree works – to consider a request for an additional £500 in respect of further works identified by JAG Trees – the Clerk reported that in carrying out the quoted works arising from the tree safety report further works had been identified including works adjoining Huntsman's House. It was AGREED to spend an additional £500 in respect of these works</p> <p>f) School Lane/Thame Road junction – Cllr Dawson (in the absence of Cllr Wells) reported that plans were being drawn up to improve this area of land by means of a planting scheme and bus shelter.</p> <p>g) Additional burial space – Cllr Dawson reported that the Diocesan officer responsible had visited and judged that Badgers</p>	<p style="text-align: right;">SD</p> <p style="text-align: right;">CLERK</p> <p style="text-align: right;">CLERK</p> <p style="text-align: right;">CLERK</p> <p style="text-align: right;">SW</p>

		<p>Copse was unsuitable for this purpose. As this was the only land in the Council's ownership that could be used the PCC had requested that the Council write to SODC to request they identify land as it is their primary responsibility. It was AGREED to write accordingly</p> <p>h) Repairs to road through The Limes – Cllr Dawson reported that the outstanding works were due to be carried out shortly</p> <p>i) Proposals for the Village Green – Cllr Dawson reported (in the absence Cllr Wells) that following the use of bailiffs on two occasions this year and the erection of warning offices the idea of taking any further preventative measures had become less pressing or appealing in the interests of maintaining the Green as an open space. Cllr Dawson proposed and it was AGREED that the use of bailiffs be continued as the Council's primary policy (subject to it being open to the Council to revisit this decision if circumstances changed significantly)</p> <p>j) Clothing Recycling Bin – the Clerk advised that the charity who had offered to provide a bin had been over-subscribed and that this was now not an option</p> <p>k) Allotment 13 – the Clerk reported by summarizing the timeline since the Court hearing in August 2019. Since then the Council had been negotiating the terms of a proposed land swap with a view to the Council ending up with a plot of land equivalent to the area of Allotment 13 incorporating part of the current Allotment 13 and part of the land currently owned by Mr & Mrs Davis following its acquisition from the owners of Church Farm Barns. During the course of these negotiations the Council was informed by the Land Registry that Mr & Mrs Davis, with the support of the adjacent land owners at Church Farm Barns, had made an application to register Allotment 13 claiming successive occupation since 2007 and claiming that the land had not been open to the public during that time. The Council's solicitors had lodged an objection to the application and a response to the Council's last letter to Mr & Mrs Davis was awaited. If no agreement could be reached then the matter would return to the Court.</p> <p>Cllr Campbell stated that he had also lodged a separate objection to the application. Members of the public present expressed surprise at the stated basis of the Land Registry application particularly in relation to the statements that it had been occupied by Church Farm Barns and that there had been no access to the land.</p>	<p>SD CLERK</p> <p>For info</p> <p>For info</p> <p>For info</p> <p>For info</p>
189/19	To receive a report from County Councillor Lorraine Lindsay-Gale	<p>Cllr Lindsay-Gale gave her report which is attached at Appendix 1. In particular it was noted that a decision had been taken to designate land at Nuneham Courtenay for gravel extraction which removed the short term threat to Stadhampton</p> <p>Members of the public raised issues regarding co-ordination and frequency of utility works on the highways. Cllr Lindsay-Gale reported that a new system of controlling these works was being implemented</p> <p>The Clerk advised that he would write to Cllr Lindsay-Gale regarding the outstanding highways works and the closed footpath at Chiselhampton bridge to see if she could ascertain the position and assist in progressing these matters</p>	<p>For info</p> <p>CLERK</p>
190/19	To receive a report from South Oxfordshire District Councillor Caroline Newton	<p>Cllr Newton had sent her apologies and her report is attached at Appendix 2</p>	<p>For info</p>
191/19	To receive a report on recently decided and current Planning Matters	<p>The Planning Application Register was tabled and this is attached as Appendix 3</p>	<p>For info</p>

192/19	To consider and agree a response to planning applications received	<p>P19/S3245/FUL BP Service Station Thame Road Stadhampton OX44 7TP The application for rebuilding following the fire was reviewed and it was AGREED to fully support the application</p> <p>Cllr Odell advised that a letter was being sent to BP following discussions by the Climate Change Working Group requesting that they consider the installation of electric vehicle charging points, the use of renewable energy (solar panels, air-source heat pump) for the shop and a pro-active approach to reducing packaging and waste.</p> <p>It was noted that an ATM cash machine was included in the application</p> <p>P19/S3257/A BP Service Station Thame Road Stadhampton The application for signage following the fire was reviewed and it was AGREED to fully support the application</p> <p>P19/S3311/FUL Oxfordshire Animal Sanctuary The Green Stadhampton OX44 7UB The application was reviewed and it was AGREED to fully support the application as providing a significant improvement to the existing facilities</p>	<p>CLERK</p> <p>CO CLERK</p> <p>CLERK</p> <p>CLERK</p>
193/19	To consider and agree responses to any Planning Applications received after the date of the Notice of Meeting	<p>The Clerk reported that subsequent to the publishing of the agenda an amendment had been received in respect of P19/S2305/RM Land off Cats Lane Stadhampton, the Council had previously objected to the original application.</p> <p>A local resident from Cats Lane made a statement on behalf of the residents of Cats Lane expressing severe concerns about the scale of the development, vehicular access during and after the construction period and blocking of light to the adjacent property.</p> <p>After discussion it was felt that the Council's previously submitted views remained unchanged despite the amendments and it was AGREED that Cllr Dawson would submit a second response confirming the Council's objection and reiterating the concerns over the Construction Management Plan and requesting that the matter be referred to the Planning Committee.</p>	SD
194/19	To receive an update from PAGE (Parishes Against Gravel Extraction)	Cllr Struthers summarized the report attached at Appendix 4 which had already been mentioned by Cllr Lindsay-Gale. He reported that PAGE would be considering its future including funding needs and how best to monitor ongoing developments.	For info
195/19	To receive updates from the Council's Working Groups	<p>a. Climate Change – Cllr Odell reported that the Working Group had met and a report is attached at Appendix 5 including 7 proposals for action by the Council. These were discussed briefly and agreed in principle. A further meeting would be held in December</p> <p>b. Ponds/Village Green – Cllr Dawson reported that the Village Green Group had not met and suggested merging its work with the Climate Change Group as much of the work would overlap in terms of green initiatives. In terms of the pond Cllr Dawson reported that the contractor had not provided a quote for the reinstatement works required for the D'Oyleys Pond bank. Cllr Campbell reported that further clearance work would need to be carried out on the pond.</p> <p>c. Play Area – Cllr Struthers reported that the Working Group had met the previous evening. Discussions had</p>	<p>CO</p> <p>SD</p>

		<p>led to thoughts of enhancing the existing central play area – after taking advice on its likely life – and then adding additional pieces of equipment which would require an enlargement of the current area. The survey that the Council had carried out demonstrated support for enhancement and a Multi-Use Games Area. Cllr Struthers indicated that final drawings and costed proposals would be brought to the Council for approval in January 2020 so funding could be sought to implement the project commencing in October 2020.</p> <p>d. Village Green Byelaws – The Clerk had circulated the working draft of the proposed byelaws. It was AGREED that the Clerk and Cllr Wells should meet, review the remaining clauses that require options to be chosen and then bring a recommended final version to the Council for approval before submission to the appropriate Ministry</p>	<p>DS</p> <p>SW CLERK</p>
196/19	To consider a request to hold the 2020 Village Do as a Parish Council event on 11th July 2020 and to carry over the balance of funds of £131 from 2019 to the financial year 2020/2021; if agreed then to authorize the Clerk to make the necessary changes to the Council's insurance policy at the renewal due on 1st December	Cllr Struthers spoke briefly regarding the 2020 Village Do and the proposal to hold the event on the Village Green on 11 th July 2020 as a Parish Council event was AGREED with the funds of £131 carried over to 2020/21 and the insurance policy amended accordingly.	DS CLERK
197/19	To note a donation of £200 from Bovis Homes to cover the costs of community Christmas lights (including cherry picker hire) and trees for decoration by the School/Little Bears	The Clerk reported that Bovis Homes had offered £200 to cover the anticipated costs of putting lights on the tree on the small Village Green and also providing trees in the Church/Village Hall for decoration by the School/Little Bears. This was acknowledged and the consequent expenditure was AGREED .	CLERK
198/19	To receive a verbal report on and to note the current bank balance	The Clerk reported that the balance held at Lloyds Bank on 12 th November was £10,944.83 in addition to the monies held at CCLA.	For info
199/19	To approve payments made since the last meeting and payments to be made; to agree that payments to both SSE and Castle Water should be made in future by direct debit	A schedule of payments is attached at Appendix 6 and these payments and payment methods were APPROVED	For info
200/19	To receive a verbal report on correspondence received since the last meeting	<p>The Clerk reported that he had had correspondence and discussions as follows:</p> <p>a. VE Day 75th Anniversary Celebrations – details of the national events and co-ordination initiatives. The Council had been approached by the PCC with regard to bringing together a group of local people to organise events for the villages. It was AGREED that the Council would be happy to be involved</p> <p>b. Footpath survey – a former councillor had walked the local footpaths and submitted a survey of condition for a number of stiles. This had been submitted to OCC</p>	<p>CLERK</p> <p>For info</p>

		<p>c. Development at the Gables, Cat Lane – the builder had walked off site leaving a significant amount of (hazardous or deleterious) waste behind supposedly after a dispute with the property owner. It was AGREED to refer this to Environmental Health at SODC along with other complaints from local residents.</p> <p>d. SODC had advised that the new house adjacent to the Crown was now named “Crown House” and following the grant of planning permission for a change of use to a summer wedding venue Acorn Nursery had been renamed “Acorn Barn”</p> <p>e. OCC had advised the application dates for primary school applications which the Clerk would advertise</p> <p>f. The Council’s insurance brokers had sent through the insurance renewal documents which the Clerk would now review in the light of the agreement to hold the Village Do and then proceed with the renewal. This was AGREED</p> <p>g. The officer at SODC responsible for Community Infrastructure Levy (CIL) had requested a meeting to discuss how the Council could best use its CIL monies. The Clerk would be meeting her on 22nd November and would report back to the January meeting</p>	<p>CLERK</p> <p>For info</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p>
201/19	To agree the dates of the 2020 Council Meetings and the Annual Parish Meeting	The Clerk tabled a list of suggested dates for 2020 and this is attached at Appendix 7. The dates were AGREED	For info
202/19	Next Meetings	The dates of the next meetings were noted as Tuesday 3 rd December at 8pm (Planning) and Tuesday 7 th January 2020 at 7.30pm (Full Council). Both meetings at the Community Hall.	For info
203/19	Meeting Closed	The meeting closed at 8.40pm	For info

APPENDIX 1

COUNTY COUNCILLOR'S REPORT FOR PARISH COUNCILS – NOVEMBER 2019 FROM COUNCILLOR LORRAINE LINDSAY-GALE

Minerals and waste sites approved in a draft plan for consultation

The 'core strategy' for the Oxfordshire Minerals and Waste Local Plan was adopted by the council in September 2017, stating that a site allocations plan would be prepared with a target date for adoption of November 2020.

Public consultation on site options took place in 2018, which covered all the minerals and waste sites that had been nominated for possible inclusion within the Site Allocations Plan.

Following site assessments by council-appointed consultants and a review by council officers, a list of preferred sites was produced. The Cabinet has now approved that list of preferred sites for inclusion in the draft plan for consultation. The sites are:

Sharp sand and gravel

- Land between Eynsham and Cassington
- Nuneham Courtenay

Crushed rock and soft sand

- Land at Chinham Farm (Chinham Hill)
- Hatford West Extension

Waste sites

- Finmere Quarry, Finmere
- Whitehill Quarry, Burford
- Lakeside Industrial Estate, Standlake
- Shellingford Quarry, Shellingford / Stanford in the Vale
- High Cogges Farm, Witney
- Moorend Lane Farm, Thame
- Rear of Ford Dealership, Ryecote Lane
- Ardley Fields, Ardley
- Overthorpe Industrial Estate, Banbury

This is excellent news for some of the parishes in my Division that make up PAGE (Parishes Against Gravel Extraction) who were also under consideration for extraction but were rejected during the detailed assessment work carried out at the Council. This means that up until 2031 Stadhampton, Newington, Drayton St Leonard and Berinsfield will not have large scale extraction near them. I founded PAGE with John Howell MP and Maggie Pullen over 10 years ago, and it has been a difficult campaign to wage. But due to the dogged determination of many local PAGE members and supporters, including those from Dorchester and Warborough, finally their area can breathe a sigh of relief.

The selected site from the south of the county is between Nuneham Courtenay and Sandford-on-Thames. Of course this news may not be so welcome for these communities. However, the site runs along the Thames, right between the two villages, and is well away from both settlements. I hope that with a robust routing agreement and a sensible access point onto the A4074 it will cause significantly less disruption to them than a large scale extraction site would have done if it had come to Stadhampton, Chiselhampton, Drayton St Leonard, Newington and Berinsfield. I will work with Nuneham Courtenay and Sandford Parish Councils to help minimise any potential impact upon their residents.

Oxfordshire communities invited to bid for £1m fund to provide youth services

Voluntary and community organisations are being invited to bid for a share of Oxfordshire County Council's new £1m Youth Opportunity Fund. The fund is aimed at groups that can provide activities

and opportunities for young people between the ages of 11-18, and 11-25 with special educational needs.

Feedback from Oxfordshire residents points to strong support for improving community-run youth services. This new fund is available to help existing projects expand and new ones get started. Grants of up to £70,000 are available.

By offering start-up funding in previous years, the council has already helped many community-run groups provide support for younger children and families. Now the aim is to do the same for youth services.

Community-run youth schemes complement the work of the county council's children's services, which target resources at young people and families with additional needs and those at risk of abuse and neglect. The council also has a desire for more youth clubs to be established.

Further information on the fund including how communities can bid for the fund is [here](#).

County council backs proposals for integrated health and social care system

Proposals for a new 'integrated care system' for Oxfordshire designed to improve health and social care services were welcomed by the county council's Cabinet. The new joined-up health and care system will also cover Buckinghamshire and Berkshire West. A draft of the five-year plan for an integrated care system has been published and is due to be submitted to NHS England in November.

In the draft plan, the NHS and local authorities in the three areas have committed to planning health and care services around individual needs. Health and care organisations will work collectively to help people enjoy better health by focusing on preventing illness and improving care for those who need it.

The principle of 'local first' has been established, with community-run services a vital part of the integrated care system. GP practices will become part of 'primary care networks' that serve communities of around 30-50,000 people. By working together, GP practices will offer access to a wide range of local services, such as NHS and social services, as well as services provided by voluntary groups.

These care networks will also be part of larger 'integrated care partnerships' – one for each of the three county areas, including Oxfordshire. The partnerships will join up local hospital and mental health services with, council and community services.

APPENDIX 2

SODC REPORT - 14 OCTOBER 2019

CLLR CAROLINE NEWTON - caroline.newton@southoxon.gov.uk

PLANNING

The Secretary of State for Housing, Communities and Local Government intervened ahead of SODC Full Council on Thursday 10 October to prevent councillors debating the draft Local Plan - the strategic vision for the district for the next 15 years. He has asked for time to consider whether to instruct that the Plan proceed through to public inspection.

The Lib Dem/Green administration in SODC had indicated that it would withdraw the Plan and start again. This was against the advice of officers at SODC, and despite representations from neighbouring councils (including Vale of the White Horse, Oxford City and Oxfordshire County Council) and from communities across the district, concerned about the damage that withdrawing the Plan would do to the district and its neighbours.

The ruling coalition argued primarily that the Plan allowed too many houses to be built in South Oxfordshire, that too many sites were in the Green Belt, that the Plan did not include adequate environmental standards to address the Climate Emergency.

Whilst sympathising with these views, other parties maintained that:

- + the Plan should continue through to independent assessment during which the Inspector could decide whether the Plan offers the correct number of homes for South Oxfordshire
- + historic under-delivery of houses means that a successful Local Plan has to offer a margin of over-supply in order to hit the Objectively Assessed Need for housing
- + the Plan secured thousands of so-called affordable housing for this district - where there is a great shortage of homes for people on lower incomes
- + hand-in-hand with the Plan came an unprecedented £500 million from central government to pay for infrastructure and affordable homes - and that by withdrawing the Plan the county would lose much of that funding
- + the loss of that funding would have immediate, drastic consequences for neighbouring councils who - like South Oxfordshire - have been relying on the improved infrastructure and connectivity it would provide
- + whilst the Green Belt should only be built on in exceptional circumstances, with house prices in and around Oxford now at 12 times average salary, and - for example - Oxford's hospitals unable to recruit staff because of lack of local accommodation - it's time to consider whether those exceptional circumstances now exist
- + developments should, sensibly, be built near the main employment centres and transport hubs (eg Oxford) to reduce the need for car use
- + the draft Local Plan aimed to support the development of the world-leading technology centre at Culham which aims to provide many hundreds of high-value jobs for residents of the district
- + SODC can create subsidiary building standards and design-guides to require developers to build to high environmental standards. In any case, in the meantime, the Government has issued a consultation on much higher building regulations which would dramatically cut the emissions of new-builds by 2025.
- + withdrawing the Plan would leave the district vulnerable to so-called 'speculative' building - that's development over which SODC and residents have little control, and which would come without the necessary mitigating infrastructure
- + Amongst these speculative developments would, most likely, be some of the schemes identified in the draft Local Plan (though potentially bigger and - given the loss of government infrastructure funding - much less well served with roads, cycleways, rail improvement etc) - and others.
- + Most particular in this ward, I was very concerned that the loss of the draft Local Plan would open the way to Harrington, and a very much expanded town at Chalgrove.

I'm sure councillors from all parties regretted that the Secretary of State felt the need to intervene in this way. Dozens of people came to the Council meeting on 10 October to give their views to councillors - both for and against the Plan - and were understandably frustrated that they were

unable to do so. But I believe the Government's intervention last week recognised the real damage a decision to junk the draft Local Plan would cause for the district, and sought time to consider what would be in the best interests of all residents.

OTHER BUSINESS

In the event, the removal of the Local Plan from the agenda at Full Council allowed time for other issues to be discussed at some length, and councillors agreed the following:

CLIMATE EMERGENCY

Having declared a Climate Emergency at Council in April councillors agreed to aim for a carbon-neutral District Council by 2025 (ie in the council's own operations), and a carbon-neutral district by 2030. The district-wide target is a particularly stretching one, not least as very few of the levers - beyond planning and building control - are in the hands of the District Council. But there was unanimity that the District Council should set the ambition, and work with partners, residents and businesses to achieve a zero-carbon district as soon as possible.

The new Climate Emergency Advisory Committee - established by Full Council in July - is working on identifying the process to get there.

EU CITIZENS

There has been great concern amongst EU citizens living locally about their status should the UK leave the EU without a deal. The Council unanimously agreed that SODC should do what it can to help those living in this district to regularise their residency here; and to advise landlords and employers etc (as necessary) of their rights and responsibilities in this regard.

THIRD READING BRIDGE

Councils and MPs representing areas south of the River Thames to the east of Reading (ie Berkshire) are pushing ahead to build a case for a third bridge over the river at Sonning/Playhatch. But whilst claiming the bridge will remove 55,000 cars a day from Reading's roads, their strategic case contains no measures for South Oxfordshire to mitigate the impact of the routing of these 55,000 cars through our villages and towns. SODC Councillors agreed - as OCC councillors did in a similar motion last month - that no planning for a new bridge should take place without also including mitigation measures for South Oxfordshire, and to insist that any new bridge be open only to public transport, bicycles and pedestrians.

SODC OFFICES AT CROWMARSH GIFFORD

Councillors agreed to push ahead with developing plans to build a new council building at our old site in Crowmarsh Gifford.

SEPARATELY

HOMELESSNESS AND ROUGH SLEEPING

SODC and Vale of the White Horse are asking people for their views on a new joint strategy to address homelessness and rough sleeping. Local authorities are required by law to publish such a strategy every 5 years and the current one runs out in 2020. SODC has generally been very successful in reducing both homelessness and rough sleeping - but would welcome comments on whether the new draft strategy answers the needs of people most at risk.

The consultation can be accessed at <http://survey.southandvale.gov.uk/s/homelessness2019/> and closes at 5pm on 25 November.

COUNCILLOR COMMUNITY GRANTS

Each councillor has £5000 to award to projects that offer community benefits in their ward area. The minimum grant is £250. Please ask local organisations to check out 'SODC Councillor Community Grants' on their search engine - and contact me if they would like to apply.

APPENDIX 3

CURRENT APPLICATIONS

Reference Location/Description	Date Registered
P19/S3311/FUL Oxfordshire Animal Sanctuary The Green Stadhampton OX44 7UB Demolition of a number of buildings and construction of a new Training Hall, Isolation Kennel and Staff Room, Office, Reception Building.	29 October 2019
P19/S3257/A BP Service Station Thame Road Stadhampton OX44 7TP M&S Fascia signage; BP Helios (1100mm); WBC Lozenge (65%); M&S Simply Food Box (BP-UK-500); WBC Poster (BGB-SS-21B); 2x M&S Poster (BGB-SS- 21W); Parking (BGB-SS-10)	16 October 2019
P19/S3245/FUL BP Service Station Thame Road Stadhampton OX44 7TP Replacement sales building following recent fire in accordance with condition 2 (Approved plans) of planning application P13/S0053/FUL	15 October 2019
P19/S3156/DIS Hampton Meadow Land East of Newington Road Stadhampton OX44 7US Discharge of condition 7 - Surface Water Drainage to application P14/S4105/O. Demolition of existing structures and outline planning permission for residential development of up to 65 dwellings (Use Class C3) and associated works including means of access, with all other matters (relating to appearance, landscaping, scale and layout) reserved (As clarified by Odour Report and Drawing Nos: 16283-02 and 16283-09 received March and April 2015)	9 October 2019
P19/S2305/RM Land off Cats Lane Stadhampton Reserved Matters application following outline application ref. P16/S3690/O for the erection of two detached dwellings upon the building plot located off Cats Lane Stadhampton for appearance, landscaping, layout and scale. (As clarified and amended by revised drawings and contaminated land questionnaire accompanying Agents email dated 25 October 2019). Development of two detached dwellings upon the building plot located off Cats Lane Stadhampton.	5 August 2019
P19/S2094/HH Poplars Ascott near Stadhampton OX44 7UH Two rear single-storey glasshouses attached to the dwelling	8 July 2019
P19/S2007/O Land to the North of the B480 Chalgrove Road Stadhampton Oxfordshire OX44 7RR Clearance of the site and erection of up to 9 self build units and 5 starter homes and associated infrastructure including means of access, with all other matters reserved. Amendment to site plan submitted on 02/08/2019 to extend redline to include proposed footpath and correction to site layout plan to show 5 starter homes rather than 6 submitted on 26/07/2019.	21 June 2019
P19/S1554/RM Newington Nurseries Newington OX10 7AW Approval of matters of appearance, landscaping, layout and scale, following outline planning permission P16/S3988/O for the demolition of existing structures and erection of up to 21 dwellings and associated infrastructure including means of access, with all other matters reserved.	22 May 2019
P18/S1289/DIS Watlings Paddock Watlington Road Stadhampton OX44 7UQ Discharge of conditions 7 & 9 on application P16/S2987/FUL Use of land for the stationing of caravans for residential purposes, together with formation of hard-standing, erection of utility building and stables, and keeping of horses.	16 April 2018

DECISIONS SINCE THE LAST MEETING

Reference Location/Description Date Registered	Decision
P19/S2703/HH Chiselhampton House Chiselhampton OX44 7XF Installation of air source heat pump.	
9 September 2019 P19/S2702/LB Chiselhampton House Chiselhampton OX44 7XF External air conditioning unit & air source heat pump for the Pool House	Planning Permission
9 September 2019 P19/S2365/LB Jasmine Cottage School Lane Stadhampton OX44 7TR Replacement windows and de-render west gable.	Listed Building Consent
11 September 2019 P19/S2701/DIS Chiselhampton House Section Of B480 From Junction With B4015 North To St Katheri Chiselhampton OX44 7XF Discharge of conditions 3 - Roof Structure, 4 - EPS Licence Detailed and 5 - Bats Informative of application P19/S1206/LB. Internal alterations and new external windows and doors to Grade II listed Coach House. (As clarified by additional Ecological information received 24 May 2019).	Listed Building Consent
22 August 2019 P19/S2700/DIS Chiselhampton House Chiselhampton OX44 7XF Alterations to existing Barn (as clarified by additional Ecological information received 24 May and 4 June 2019). P19/S1203/LB Conditions(s) 3 - vents and flues, 4 - bat licence, 5 - bat activity surveys	DIS Details Agreed
22 August 2019	DIS Details Agreed

APPENDIX 4

Communication to PAGE Parish Councils following the Cabinet Meeting on 15th October.

After 16 years since the formation of PAGE (Parishes Against Gravel Extraction) in 2003, the imminent threat of Gravel being extracted in the eight Parishes in South Oxfordshire of Benson, Berinsfield, Berrick Salome, Dorchester, Drayton St Leonard, Newington, Stadhampton and Warborough seems to have subsided.

Oxfordshire County Council officers submitted their recommendation to the Cabinet of Oxfordshire County Council which met on 15th October and accepted the recommendation. The full draft of the recommendation paper can be viewed here:

https://mycouncil.oxfordshire.gov.uk/documents/s48626/CA_OCT1519R08%20Preferred%20Sites%20-%20Report%20002.pdf

In summary, (in relation to sharp sand and gravel in southern Oxfordshire) the recommendation to Cabinet was that the site that should go forward for consultation as the preferred option for allocation in the Oxfordshire Minerals and Waste Local Plan Part 2: Sites Plan is the site at Nuneham Courtenay (SG42) which holds 3.9mt. This site alone would provide the unmet gravel and sharp sand need in the area until 2031 (3.2mt). The consultation period will begin shortly with a view to the adoption of the site by November 2020.

A total of 4 shortlisted sites were deemed suitable. The policy of prioritising extensions to existing quarries where environmentally acceptable, would have led to the allocation of the site at Sonning Eye SG11 & SG65 (0.34mt). However due to this site not becoming available until 2029, it is insufficient alone to provide the unmet need in the plan period (i.e. until 2031). The site at Appleford SG62 (1.1mt), whilst a new quarry, is also insufficient either alone or in addition to Sonning Eye. Other than Nuneham Courtenay, the only other site considered suitable and sufficient to provide the required quantities in the period was the Drayton St Leonard & Berinsfield Site (SG9 & SG59) which holds 6mt. The recommendation to select Nuneham Courtenay instead of Drayton St Leonard & Berinsfield was on the grounds that the site at Nuneham Courtenay had 'fewer constraints'.

The southern PAGE sites of Benson (SG 07) and Dorchester, Shillingford and Warborough (SG 13) were rejected in the preliminary round of site selection ahead of the detailed assessment which resulted in the recommendation of Nuneham Courtenay.

So whilst this is a very satisfactory result in the short term from a local perspective, the threat to the Parishes in close proximity to the Drayton St Leonard & Berinsfield site has been clearly established in the longer term and there can be no room for complacency.

The PAGE Group is extremely grateful for the support that has been received from all Parish Councils in the area over many years, without which the work could not have been done to highlight to OCC the issues relating to potential sites in the PAGE Parishes. In view of the continued perceived threat however, PAGE will continue to work closely with the Parish Council representatives concerned (Drayton St Leonard, Newington, Stadhampton and Berinsfield).

PAGE encourage all member Parish Councils to continue to provide their budgeted support in the current year whilst a summary report is prepared setting out the main reasons why our area should continue to be excluded from future gravel extraction thereby concluding this part of the process.

APPENDIX 5

Report from CC Working Group to SPC meeting: 12 November

Introduction

As you know, we declared a climate emergency in June, after hearing from climate scientist Racheal Treharne who laid out in no uncertain terms the risks of us not taking action. I am extremely heartened to see our local decision-makers taking the emergency seriously and note that in the Village Voice this month, all of the reports from local representatives (e.g. our district and county councillors and our MP) mention climate change.

This is so encouraging because obviously everyone is going to need to work together - at every level - to meet this challenge, so it is really exciting to see this issue finally being placed centre-stage and that everyone is on the same page about this. Let's hope that the policies that emerge in the coming months reflect what is being said in every quarter.

The climate emergency working group met on 26 September. Bob, Stephen and Catherine were present, we had apologies from Michael, who couldn't attend on that day.

At the meeting we discussed various ways of taking practical action locally to turn our symbolic declaration of emergency into something meaningful in our village. Just acknowledging again that obviously we are just a very small player in such a huge global challenge - and that so much of the action that needs to happen must come from central Government and international agreements, but I think there ARE meaningful things we can do locally.

The group have explored various reports, including:

- Neighbourhood Planning for the Environment, which was written by the Environment Agency, the Forestry Commission, Historic England and Natural England
- Low-carbon Neighbourhood Planning from the Centre for Sustainable Energy

Since the meeting we have also consulted a document entitled:

- 20 actions parish and town councils can take on the climate and nature emergency, which is written by Friends of the Earth.

Proposals

We have brought forward seven proposals, which I will outline here - and I will also report back on the action we've taken on each of these:

Proposal 1. To gather promote local action on climate change.

I want to promote practical actions that local people can take and also compile an impartial guide to sustainable local suppliers. I think this should include local food options as well information on local accredited energy assessors, and renewable energy installers for solar panels, batteries, EV charging points and heat pumps, eco-friendly retailers, green builders and landscape companies. This would effectively provide some free advertising for them so I must stress it would be impartial and please do put forward any accredited local businesses that you think should be included.

I also plan to encourage local lift-sharing. There is a site called Liftshare and when I looked, there are a couple of very local people already signed up to that (e.g. someone in Little Milton who commutes in to Oxford every day and is happy to share a lift). I have also created a more informal Stadhampton Carpool Whatsapp group in order to connect people who are making journeys and will encourage anyone who wants to, to join that.

It would also be good to promote bulk purchases of renewable energy. Friends of the Earth advise that solar PV and heat pumps can be much cheaper if they are booked as bulk

purchases, so I will invite people to let me know if they are interested in exploring this so that I can put people in touch with each other so that they can find cheaper options.

Action: Catherine has emailed Ann Stead to ask for a regular slot in the Village Voice.
Compile a poster for the bus stop.
Page on the village website?

Proposal 2. To support sustainable development locally

This would mean that we start actively considering and commenting on the sustainability of planning applications submitted, supporting applications that include renewable energy and to oppose high carbon development.

Action: we are starting to do this. Obviously, planning decisions ultimately lie with SODC, but we can certainly reflect our declaration of climate emergency in the recommendations that we make. I was encouraged to learn that there is a consultation on introducing much higher building regs to cut the emissions of new-builds by 2025 - I think we should respond to that consultation.

Specific action this month:

- Respond to consultation on stricter sustainable building regs
- To write to M & S / BP and ask them to instal solar panel and electric vehicle charging points at the shop.

Proposal 3. To switch the PC energy supplier to a carbon-free tariff.

This is apparently one of the easiest and most effective actions any individual or organisation can take. Friends of the Earth recommend Ecotricity, Good Energy or Octopus as the greenest options.

Action: Check all councillors happy with this. Michael, would you be happy to look into this? (I have tried to ascertain which of these is cheapest option but when i looked at price comparison websites, I was asked to input information that I don't have about our current supplier and our energy usage).

Proposal 4. To explore community energy schemes.

Action: I have contacted Low Carbon Hub. They say: "It's currently quite tough to get the finances on a roof-mounted solar PV array to stack up as an investable business based model because the Government has pulled feed-in-tariff - however, the community energy world is hopeful that with the falling price of technology and new opportunities emerging from the developing 'balancing' and 'flexibility' markets new business models will emerge that would work as an investable project.'

Questions: money seems to be sloshing around - could this be put towards renewables in local community buidlings. (e.g. air source heat pump at church, solar PV at school). I don;t think solar will work at pavilion because of surrounding trees.

The next two proposals encompass recurrent themes of the documents we read: 'manage land for nature' and 'plant trees'

Proposal 5: On 'managing land for nature':

Over 97% of all flower-rich grasslands have been lost in England since the 1930s and pollinator populations are in freefall.

Action:

- I think we should look again at the mowing of the North side of the Green and also the verges that are Parish Council owned. I know that we experimented with this before and it was felt that it was a bit messy. Can we ask the contractor to mow just between July and March - and just cut a path through the north side for walkers? This is the recommendation of the RSPB, Buglife, and the Wildlife Trusts. Here is a link to information on [managing meadows for wildlife](#). (The advice is that if the meadow is large enough, try cutting different

sections at different times of year from early July through to early September. And to try to leave an area at the edge of your meadow uncut where invertebrates and other animals can spend the winter. You could rotate the uncut area on a 3 or 4 year cycle to prevent it becoming dominated by vigorous grasses.)

- 'Traffic triangle' at top of School Lane - there is a planting suggestion specifically on this kind of a site (See page 26 of Neighbourhood Planning for the Environment doc), which I think looks really good and would 'kill two birds with one stone'.

Proposal 6: on 'planting trees'

The Committee on Climate Change (CCC) recommends 30,000 hectares of woodland should be planted annually, more than double the new trees planted last year. The Govt has said this will require woodland to increase from 13% of land in the UK to 17%. The Woodland Trust says this would be equivalent to about 1.5 billion new trees. So tree planting obviously has a huge part to play in fighting climate change - it also has the added bonus of actually making things nicer!

Action:

-The climate working group considered possible places for planting new trees on Parish land and considered Copson Lane the most obvious place. I have taken a walk along Copson Lane and can see lots of places where the tree cover has got a bit patchy and think this could be restored. I think the next step is to invite the Woodland Trust out to look at the site and advise.

Proposal 7: progressing a Neighbourhood Plan

We all felt that it was worthwhile to pursue the development of a neighbourhood plan based on sustainability, but we also acknowledged that we would need to engage more people to make that workable. It is ALOT of work.

Action: We have approached some people who we felt might have relevant skills or interest to help us with this. Ask others to report back.

Budget

SD suggested that potentially up to 25% of CIL could be used for possible work on Copson Lane and School Lane traffic triangle planting.

Also could apply to SODC Capital Grant Scheme (deadline 2 December 2019).

Next steps:

- Take comments
- How regularly should we meet?
- I am going to a meeting in Abingdon on 20th November entitled 'Fast Forward Oxfordshire: how can local councils take the lead?' (organised by 'Abingdon Carbon Cutters')

APPENDIX 6

STADHAMPTON PARISH COUNCIL

PAYMENTS MADE BETWEEN MEETINGS AND PAYMENTS NOW DUE TO BE APPROVED IN FULL COUNCIL

Date	Ref	Payee	Detail	Amount	VAT included
04-Oct	DD	Google Ireland	E-mail and cloud storage	£ 33.12	£ -
07-Nov	DD	Google Ireland	E-mail and cloud storage	£ 33.12	£ -
12-Nov	FP	J Martin	Monthly maintenance incl labour/waste disposal and Lucerne Drive	£ 265.00	£ -
12-Nov	FP	SSE Energy Supply	Electricity - Pavilion	£ 157.82	£ 7.51
12-Nov	FP	Castle Water	Water - Pavilion	£ 17.65	£ -
12-Nov	FP	Green and Growing	Grass cutting - October	£ 707.14	£ 117.86
12-Nov	CHQ 1970	Poppy Appeal	Wreaths for Remembrance Day	£ 38.50	£ -

Approved by:

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APPENDIX 7

2020 MEETING DATES

Following a consultation amongst councillors regarding availability for meetings there is no clear reason to change from the current arrangement ie 1st Tuesday of each month

Accordingly the recommendation is for meetings as follows:

FULL COUNCIL	PLANNING
7 th January	4 th February
3 rd March	7 th April
5 th May – Annual Meeting	2 nd June
7 th July	4 th August
1 st September	6 th October
3 rd November	1 st December

Timings and venue to be agreed

ANNUAL PARISH MEETING

To be held between 1st March and 1st June each year

The Annual Parish Meeting is the meeting where the parish council report to its electorate on what it has accomplished in the preceding year

Electors, public and press are invited are the to hear reports from the Chairman, District & County Councillors, community groups and any organisation that the town or parish council has funded during the year.

The Council may also invite the local community policeman, neighbourhood watch co-ordinator, local head teacher etc. to address and inform the audience on community matters.

The Annual Parish Meeting is a SEPARATE meeting from the Parish Council Annual Meeting. The Annual Parish Meeting should be a relatively informal event for the community whereas the Annual Meeting of the Parish Council is a formal council meeting.

Suggested date:

Tuesday 21st April - Timing and venue to be agreed