

STADHAMPTON PARISH COUNCIL

Minutes of the Ordinary Meeting *held on* Tuesday 3rd January, 2017 *at the* Village Hall at St. John's

Clerk: Paul Isaacs, 11 Thame Road, Great Milton, Oxon., OX44 7HY

Attendees	Cllr. Alaric Smith (Chair) (AS), Cllr. Sarah Madry (SM), Cllr. Mike Stevenson-Smith (MSS), Cllr. Ann Stead (AES), Cllr. Tony Brandon (AB), Paul Isaacs (Clerk) and 7 members of the public.
Apologies	Cllr. Colin Keyser (CK), Cllr. Stephen Harrod (SODC), Cllr Lorraine Lindsay-Gale (LLG) (OCC).

Ref	Item	Notes	Action
001/17	Welcome	The Chair, Alaric Smith, welcomed the attended audience and wished everyone a happy and prosperous New Year.	AS
002/17	Declarations of Interest	No declarations of interest were received.	For info.
003/17	Minutes of meeting, 1/11/16	The minutes of the Ordinary meeting held on Tuesday November 1 st , 2016 were confirmed, approved and signed by the Chair.	For info.
004/17	Matters Arising	<p><u>Newington Nurseries planning application (P16/S3988/O)</u> - this outline application has been submitted and proposes the construction of 21 residential units. SPC to respond recommending refusal on grounds of transport issues, sewerage, school capacity and concerns regarding general over-development of the village.</p> <p><u>Watlings Paddock</u> - it was noted that the proposal to use the land for the stationing of caravans for residential purposes (together with the formation of hardstanding, and utility/dayrooms and keeping of horses) has been refused by SODC Planning on 24/11/16.</p> <p><u>Parking Outside the Church</u> - AS reported that he has spoken to residents at Crown Terrace to explain that cars should not be parked in front of the church on a regular basis and that the parking area is reserved for visitors to the St. John's Church and Village Hall.</p> <p><u>Garage forecourt (pedestrian safety)</u> - it was noted that SPC has written to Mr. Farooq at Budgen's raising the issue of pedestrian safety on the garage forecourt.</p> <p><u>Homes & Communities Agency (HCA) Workshop</u> - AS reported that SPC met with the HCA planning consultants, Bilfinger GVA, on 19/11/16 regarding the HCA proposal to build 3,500-4,000 residential units at the Chalgrove Airfield site (supported by SODC). Bilfinger GVA were keen to explore transport infrastructure investment possibilities if the development goes ahead stating that £100m will be made available to provide traffic easing solutions such as bypasses to protect existing villages. However, no sensible proposals have been forthcoming since that meeting and the distinct feeling was that the HCA are trying to pick off local parishes one by one - see further comment 006/17.</p>	<p>For info.</p> <p>For info.</p> <p>For info. AS</p> <p>For info. Clerk</p> <p>For info. AS</p>
005/17	Open Forum	<p><u>Post Office Closure</u> - it was reported that the Post Office at the garage closed on 24/12/16. A letter from the Royal Mail says that this is 'temporary' but MSS has spoken to staff at the garage and believes that the closure is actually permanent. SM questioned the poor consultation process (both in terms of the short notification period and the lack of opportunity for residents to respond).</p> <p><u>Big Clean Up: Chislehampton and Stadhampton</u> - the SODC 'Big Clean Up' project will spend a few days in Stadhampton / Chislehampton in January. The Clerk has contacted SODC identifying priority areas as being to clear the pavement that links Stadhampton and Chislehampton of weeds and moss; and to clean the hard to reach 'high' road signs (we use a local contractor to clean the lower signs on a regular basis).</p>	<p>For info.</p> <p>MSS SM</p> <p>For info. Clerk</p>

006/17	Report from South Oxford District Council (SODC)	<p>Cllr. Stephen Harrod could sent apologies but forwarded the following:- <u>Chalgrove Airfield and Harrington sites</u> - a multi-parish meeting to discuss possible developments was held on 20/12/16 with all of the parishes represented (including Stadhampton) indicating their support for the Haseley Brook Action Group (HBAG) to oppose the development proposals both at Chalgrove and at Harrington Farm. Local parishes agreed that it is essential to present a co-ordinated single voice in order to oppose the SODC and HCA proposals that will be presented at an Enquiry-by-Design (EbD) scheduled for 2017.</p> <p>The most urgent actions of a newly formed steering group will be:</p> <ul style="list-style-type: none"> • to approve and circulate a written communication addressed to SODC councillors highlighting the opposition to the proposals; • to strongly recommend residential development opportunities at Culham, Grenoble Road and Bayswater (Wick Farm); • to emphasise the widespread nature of opposition so as to avoid accusations of nimbyism; • to promote the existing online petition and crowd-funding; • to prepare a motion to be presented to SODC in February by Cllr. Harrod and/or Cllr. Turner to enable debate over the issues; • to create a new name for the opposition consortium - for example, 'CHIPS' (Chalgrove/Harrington Inter-Parish Support group); • to video all future meetings to avoid misrepresentation. <p>It is expected that SODC will present a draft 'Preferred Options part 2' strategy for public consultation in March 2017 to be followed by a pre-submission consultation in the summer. SODC will then submit a final draft of the Local Plan to the Inspector at the end of 2017 to be followed by an Examination in Public (EIP) sometime in 2018.</p> <p><u>Homelessness</u> - SODC housing and homelessness support has been recognised as one of the country's top performers by the National Practitioner Support Service (NPSS) scoring an impressive 80% putting SODC in the top eight nationally.</p> <p><u>Didcot Garden Town</u> - Didcot is a major part of the SODC Local Plan offering a significant number of jobs and homes. During November residents, businesses and visitors were asked to share their ideas for the future through a new interactive website.</p> <p><u>New businesses competition</u> - South and Vale Councils are sponsors of a new competition for businesses which are less than 2 years old. Judges are looking for the brightest rising stars in local business, whatever their trade or industry and the winner will receive a serviced office rent-free for a year, expert branding and website advice, social media coaching, IT consultancy, accountancy services and a full programme of business mentoring. Applications close on 28/2/17.</p> <p><u>Sports Club grants</u> - an event for Sports club members is being held on 23/1/17 for those involved in the running sports clubs to learn more about community grants, support in completing funding applications, SODC projects and Sport England funding streams. Contact Cath Dale on 07801 203551 / 01235 422222 or cath.dale@southandvale.gov.uk</p> <p><u>Thame High Street</u> - Thame has been named as one of the country's best high streets by being shortlisted in the 'Great British High Street' small market town category.</p>	<p>SH For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p>
007/17	Transport	<p>SM reported that the local police conducted a speed monitoring and drink/drive exercise on 12/12/16 between 4.15pm and 6.15pm. 60 vehicles were recorded in excess of the speed limit with 18 speed tickets issued and 6 resulting in court summons for excessive speeding. No drivers tested were above the legal alcohol limit.</p>	<p>SM For info.</p>
008/17	Footpaths	<p>SM reported that the PC is awaiting confirmation from the contractors for a date to widen and resurface the footpath across the village green from Long Barn to the A329 Thame Road. It is hoped that the project will be completed by May 2017.</p>	<p>SM For info.</p>

009/17	Report from Oxfordshire County Council (OCC)	<p>Cllr. Lorraine Lindsay Gale was not able to attend but had forwarded a report covering the following areas:-</p> <p><u>Adoption Services</u> - OCC is joining forces with neighbouring councils to create a Regional Adoption Agency (RAA) for the Thames Valley to improve outcomes for both children and adopters. The Government is granting £300k to help set up the new service and OCC will be the host authority within a partnership known as 'Adopt Thames Valley'.</p> <p><u>Adult Social Care</u> - figures released in Dec. 2016 show that Oxfordshire has improved significantly on the situation a year ago. Nationally over a third of all delayed transfers of care cases were attributable to social care delays, but in Oxfordshire it was less than 20%.</p> <p><u>Online flooding</u> - a new online 'toolkit' has been launched by OCC providing information for those wanting to take action to safeguard their homes or businesses against the effects of flooding. The toolkit explains how to deal with drains and streams running across private land and how to carry out preventative maintenance including often forgotten areas such as garages and airbricks. www.oxfordshirefloodtoolkit.com</p> <p><u>Home library volunteers</u> - a county-wide campaign to recruit home library service volunteers has led to 150 applications so far and has been shortlisted for a public sector communications award. Residents can sign up at www.oxfordshire.gov.uk/librariesnewsletter</p> <p><u>Children's Services</u> - services for 0 to 19 year olds across the county to protect children at risk of abuse and neglect are to be complemented by six new community-led schemes receiving funding worth £163,000. A further eight bids have been deferred to a 2nd round of bids and only three bids were refused as they did not meet the eligibility criteria.</p> <p><u>Oxford Parkway opening</u> - the 8 minute link between Oxford Parkway and the city centre was opened in Dec. 2016 by Chris Grayling, Secretary of State for Transport. The Parkway is a good example of the infrastructure required to deliver sustainable development.</p>	<p>LLG</p> <p>For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p>
010/17	Play Area & Village Green	<p><u>Play Area</u> - SM reported that that the play area has been fully inspected, is in good order and that the safety surface has been raked. There have been no additional repair issues over the festive period. New brochures and funding sources are being obtained with the view of replacing old play equipment.</p> <p><u>Fireworks Event</u> - the bonfire ashes are yet to be removed following the fireworks event on November 5th, 2016. The Clerk to chase Sue White.</p> <p><u>Football Pitch</u> - TB reported that the rope around the football pitch is being deliberately cut / vandalised on a regular basis. The Clerk will make a note of this in the Village Voice requesting that this stops.</p>	<p>SM</p> <p>For info.</p> <p>For info.</p> <p>Clerk</p> <p>TB</p> <p>Clerk</p>
011/17	Village Hall at St. Johns	<p>AES reported that bookings remain constant, that the underfloor heating system requires maintenance and that fundraising to provide new external lights is a priority.</p>	<p>AES</p> <p>For info.</p>
012/17	Budget, Policy & Governance Review	<p>It was noted that the parish councillors held their annual Budget Setting meeting on 8/12/16 and made the following recommendations for approval at the January 2017 meeting:-</p> <ol style="list-style-type: none"> 1) Budget & Precept: a 2% increase to the precept for 2017/18 (from £11,355 to £11,582) with a day-to-day revenue budget of £14,000; 2) Allotment rents: a nil increase for 2017/18; 3) Adoption of reviewed Standing Orders; 4) Adoption of reviewed Financial Regulations; 5) Adoption of reviewed Councillors Code of Conduct; 6) Adoption of reviewed Fixed Assets Register; 7) Adoption of reviewed Risk Assessment; 8) Appointment of RGM Accountancy as Internal Auditor for 2017/18; 9) Appointment of BDO LLP as External Auditor for 2017/18. <p>All recommendations were proposed for adoption by Cllr. MSS, seconded by Cllr. SM and approved unanimously.</p>	<p>For info.</p> <p>Approved</p>

013/17	Planning Matters	<p>P16/S2451/HH & P16/S2452/LB - Church Farm, Copson Lane, Stadhampton, OX44 7TZ. Amended on 22/11/16. Proposed extension & alteration to existing farmhouse. Proposed demolition and rebuilding of existing stable block. Proposed new detached double garage. SPC expressed 'No Strong Views'. SODC GRANTED planning permission on 30/11/16.</p> <p>P16/S2987/FUL - Watlings Paddock, Watlington Road, OX44 7UQ. The use of land for the stationing of caravans for residential purposes together with the formation of hardstanding, and utility/dayrooms and keeping of horses. SPC recommended REFUSAL. SODC REFUSED planning permission on 24/11/16.</p> <p>P16/S3115/FUL - Ascott Holdings, Watlington Road, OX44 7UQ. Use of consented Annex as a 2-Bed Dwelling with parking and outdoor space. SODC REFUSED planning permission on 16/11/16.</p> <p>P16/S3513/FUL (Full Application) - The Potting Shed, Wholesale Plants Ltd., Ascott Lane, OX44 7UH. Change of use of an agricultural building to form a single house. SPC expressed 'No Strong Views'. No decision from SODC at 3/1/17.</p> <p>P16/S3534/MPO (Modification Planning Order) Newington Nurseries, Newington Road, Stadhampton, OX10 7AW. Modification of planning obligation relating to P01/N0273.</p> <p>P16/S3988/O (Outline Permission) - outline permission for the demolition of existing structures and erection of up to 21 dwellings and associated infrastructure including means of access, with all other matters reserved. SPC to respond by 6/1/17.</p> <p>P16/S3677/FUL - Belchers Farm Bungalow, Ascott, OX44 7UH. Removal of condition 6 on application ref. P03/W0626 - to provide additional accommodation within the building contrary to terms of the condition into 2 cottages. SPC expressed 'NO STRONG VIEWS'. SODC GRANTED planning permission on 27/12/16.</p> <p>P16/S3690/O (Outline Permission) - Land at Cat Lane, Stadhampton. Outline application for the erection of two detached dwellings. SPC responded by 1/12/16 and recommended REFUSAL. Application DEFERRED (newts located on the proposed site).</p> <p>P16/S3873/HH & P16/S3874/LB - Ascott Park Cottage, OX44 7UJ. Alterations to the existing house to return one attic space to habitable accommodation and a second attic space into a bat loft and alterations to an existing detached double garage to replace the roof structure and incorporate a studio / home office which is ancillary accommodation to the main house. SPC to respond by 14/1/17.</p> <p>P16/S4132/HH - Church Farm Barns, Copson Lane, OX44 7TZ. Revised Design of Double Garage. <i>Revision to P15/S2834/FUL granted permission on 15/10/15.</i> SPC to respond by 19/1/17.</p> <p>P16/S4212/FUL (Full Application) - Camoys Court, Clifton Hampden Road, Chiselhampton, OX44 7UZ. Retrospective demolition of agricultural barn and erection of one dwelling (<i>prior approval issued P14/S2501/PAR</i>). SPC to respond by 22/1/17.</p>	<p>For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p>
014/17	Financial Report	<p>When the £6,223 from SODC (the second and final grant payment for the completed pavilion project) has been received, the SPC balance will be in the region of £23,000. Final invoices from the pavilion project are being awaited. Cheques requiring payment at the 3/1/17 meeting were approved (appended).</p>	<p>For info.</p>
015/17	Consultation	<p><u>OCC Budget Consultation</u> - OCC will be making a further £16m worth of cuts for 2017/18. These cuts are in addition to the £292m cuts made since 2010. The ongoing cuts also mean that OCC is consulting on their proposal to increase the Council Tax for 2017/18 by a further 4.99% (the 1.99% allowed by Central Government without the requirement for a referendum plus an additional 3% allowed to be spent on Adult social care). The final budget will be set by the OCC cabinet in February 2017.</p>	<p>For info.</p>

016/17	Correspondence	<p><u>Neighbourhood Plan</u> - the Clerk has contacted Rachael Riach, one of two new neighbourhood planning policy officers at SODC who has been assigned lead officer for Stadhampton. Rachael's background is in development planning consultancy and neighbourhood planning and can assist with all areas to be covered by a Neighbourhood Plan (appraisals, grant funding, SEA screening, evidence gathering, policy writing, consultation and conducting a local referendum) if we decide to progress. Rachael will give a brief presentation at the March meeting.</p> <p><u>Advertising hoarding on the A329</u> - this has been reported to SODC Planning Enforcement. The hoarding is a distraction to drivers at a dangerous location (at the point of a sharp bend).</p> <p><u>Neighbourhood Police Team</u> - PCSO Ryan Dollery reported that the local police have been dealing locally with vehicles obstructing pavements and illegal game poaching. To contact the team call 101 (non-emergency number) or ThameNHPT@thamesvalley.pnn.police.uk</p>	<p>For info.</p> <p>For info.</p> <p>For info.</p>
017/17	Any Other Business	<p>AS reported that, as he has moved to Little Milton, he will be stepping down at the May AGM both as Chairman and as a Councillor. The Clerk to advertise the vacancy in the Village Voice and on the Community noticeboards.</p> <p>SM reported that two local youngsters are to carry out some local voluntary work as part of their DoE award requirements. Small local works will include redecorating the Chiselhampton bus shelter, removing graffiti from the rear of the main bus shelter and tidying the Mill Lane alley.</p> <p>In response to a request that the two lime trees near the pavilion be removed, SM replied that they have been inspected and that it is judged that they are healthy and do not pose a structural danger to the pavilion. The canopies have been raised and cut back.</p> <p>The Chair closed the meeting at 9.32pm.</p>	<p>AS</p> <p>For info.</p> <p>SM</p> <p>For info.</p> <p>For info.</p> <p>SM</p> <p>For info.</p>
018/17	Forthcoming Meetings	<p>Tuesday March 7th, 2017 Tuesday May 2nd, 2017 (Annual Parish Meeting & AGM) Tuesday July 4th, 2017 Tuesday September 5th, 2017</p> <p>All meetings, 8pm at the St. John's Church Village Hall.</p>	<p>For info.</p>