

STADHAMPTON PARISH COUNCIL

Minutes of the Ordinary Meeting *held on* **Tuesday 5th July, 2016 at the Village Hall at St. John's**

Clerk: Paul Isaacs, 11 Thame Road, Great Milton, Oxon., OX44 7HY

Attendees	Cllr. Sarah Madry (SM), Cllr. Colin Keyser (CK), Cllr. Tony Brandon (AB), Cllr. Ann Stead (AES), Paul Isaacs (Clerk), Cllr Lorraine Lindsay-Gale (LLG) (OCC), Cllr. Stephen Harrod (SH) (SODC) and six members of the public.
Apologies	Cllr. Alaric Smith (Chair) (AS), Cllr. Mike Stevenson-Smith (MSS).

Ref	Item	Notes	Action
058/16	Welcome	The Vice-Chair, Sarah Madry, welcomed the attended audience.	SM
059/16	Declarations of Interest	No declarations of interest were received.	For info.
060/16	Minutes of the meetings held on 3/5/16	The minutes of the Annual Parish Meeting, Annual General Meeting and Ordinary meeting held on Tuesday May 3 rd , 2016 were confirmed, approved and signed.	For info.
061/16	Matters Arising	<p><u>Newington Road housing development</u> - it was reported that the newly approved development should not overly affect the school with an estimated peak of 17 children equating to an increase of 1 or 2 children per year group. OCC will be looking for a £200,000 contribution from the developers which should lead to a financial CIL contribution to the PC (the Community Infrastructure Levy).</p> <p><u>Queens 90th Birthday Celebrations</u> - Sue White reported that the event on Saturday June 18th (2 to 7pm) went extremely well and was helped by good weather. The event included a brook race, an over 80's Tea Party, a Celebration cake, Zumba, Sumo, skittles and a tug-of-war. SPC donated £323 to match the £323 grant obtained from SODC and Tony Brandon raised another £30 by a wet stint in the stocks! SM thanked Sue White and the organising committee for their hard work. It was also noted that 71 out of 86 parish and town councils in South Oxfordshire took SODC up on the offer to hold a community event and that they gave out grants to the approx. value of £50,000.</p> <p><u>Chalgrove Airfield</u> - it was reported that the ownership of the Airfield has been transferred from the MOD to the Homes & Communities Agency (HCA). The HCA are proposing the construction of a 3,500 to 4,000 mix use residential-led development (to include starter homes for young people) at the airfield site. Cllr. SH noted that the proposed development has the support of SODC who need to allocate sites for housing to meet their local plan commitments to 2030. The Airfield site is close to existing and future employment sites which is why SODC believes it's the best of the seven options forwarded in the SODC Revised Core Local Plan Strategy (see SODC report, 062/16). Chalgrove PC, however, are understandably unhappy about the proposal which has implications not just for Chalgrove but for Stadhampton and other surrounding villages. Therefore, Chalgrove PC are seeking support from neighbouring parish councils to oppose the proposal on grounds of overdevelopment and have invited SPC to be represented at a public meeting on Friday 15/7/16. Cllrs. AS, SM and CK to attend. This will be followed by an HCA meeting on 21/7/16.</p>	<p>For info.</p> <p>For info.</p> <p>For info.</p>

062/16	Report from South Oxford District Council (SODC)	<p>Cllr. Stephen Harrod (SH) gave a short verbal report:- <u>SODC Revised Core Strategy</u> - SODC has published its "Preferred Options" and a 'Sustainability Appraisal' report outlining their proposals to allocate housing development sites to meet their local plan commitments to 2030. The deadline for consultation responses is 19/8/16. The proposals set out where the main new housing sites in the district should go, as well as the shops, jobs, road improvements and leisure facilities. The final plan will include detailed policies to help decide planning applications for the lifetime of the plan and it is hoped that this will be delivered through the neighbourhood planning process. The consultation includes seven possible options for a new sustainable settlement of 3,500 new homes. Most of the options are in the green belt, which SODC does not believe is appropriate and so the council's preferred option is to build a new community on the Chalgrove Airfield. <u>Unitary Status</u> - the District Councils have been advised by Central Government that new Unitary Councils cannot cross county boundaries. This means that the Districts alternatives to the OCC proposal are now being re-discussed. <u>Capital grants</u> - SODC awarded £766,787 to 23 projects in 2015/16 (£219,000 more than in 2014/15). Projects ranged from defibrillators to large capital works such as revamping the Wallingford Sports Trust changing rooms.</p>	<p>SH For info.</p> <p>For info.</p> <p>For info.</p>
063/16	Report from Oxfordshire County Council (OCC)	<p>Cllr. Lorraine Lindsay-Gale (LLG) forwarded a report as follows:- <u>Unitary Status</u> - OCC held 10 workshops throughout June prior to the release of a report by Grant Thornton later in July. The priorities of OCC remain to support economic growth, to protect the most vulnerable and to drive efficiency in public services. <u>New Park & Rides</u> - an Oxford Transport Strategy study (part of LTP4) recommends that 5 new park and ride sites be built to reduce congestion on the approaches to, and within, the city. Also proposed is a network of "Rapid Transit" public transport routes to provide an uplift to transport connectivity. This would link the proposed new sites and the city's "Eastern Arc" (broadly speaking the Headington/Cowley area). The proposed sites would be at Eynsham, Cumnor, Lodge Hill, Sandford and Oxford Airport and phased in over a 15 year period. <u>Grass verge cutting</u> - financial pressures have forced OCC to reduce its overall verge mowing and just one general cut a year is now carried out across the whole of the road network. The general cut started on 20 June although visibility splay (to a distance 1m back from the kerb at junctions) have been dealt with earlier if they have been reported or observed by highway inspectors. <u>Adult and child social care</u> - the costs of these services accounts for nearly half the council's budget and pressure has been added by the compulsory obligation to assist with unaccompanied asylum seekers. <u>Better Broadband</u> - the 1st phase of Better Broadband for Oxfordshire was completed on time and under budget exceeding many of its targets. As a result, OCC is expecting up to £6.75 million of funds to be made available to extend the fibre network to even more remote communities as part of phase 2. <u>Personal</u> - LLG has taken over cabinet responsibility for the OCC property portfolio in addition to Cultural Services. The role is an exciting challenge as OCC is to undertake a significant programme of asset rationalisation, relocation and asset disposal. For eg, the relocation of Children's Centres to local libraries developing them as community hubs - public spaces where individuals can access appropriate central and local government services online. This works very successfully elsewhere in the country.</p>	<p>LLG For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p>

064/16	Open Forum	<p><u>Water Leaks on the B4015</u> - the ongoing leaks on the main road at Camoys Farms have been reported on numerous occasions but the problem remains. There is concern about underlying potholes and it was agreed that the Clerk will once again report the problem to Thames Water.</p> <p><u>Allotments</u> - Edwina Humm attended. It was reported that the 2016/17 rents have been collected; that Julian will shortly replant three trees; that the allotment hedge requires a cut; that the end ditch requires its annual maintenance to ensure that it does not become blocked; that a car turning point will be created at the entrance road.</p>	<p>For info.</p> <p>For info.</p>
065/16	Play Area & Village Green	<p><u>Northern Green</u> - it was reported that the first silage cut has been carried out. The bright pink covers are in support of breast cancer.</p> <p><u>Play Area</u> - a repair of a horizontal support on the upper walkway was carried out on 9/6/16, a broken handle has been replaced and a new repair on the top of the rope walkway is required. Unfortunately, after 12 years, the wooden play area is looking a little 'tired'. The Clerk to organise an inspection site meeting and to report back to the September meeting.</p>	<p>For info.</p> <p>For info.</p>
066/16	Community Plan presentation	<p>Liz Eales and Tim Huddleston presented the finished Community Plan and apologised for the delays to publication caused by a series of unforeseen local events. The PC was then formally requested to adopt the Plan. Proposed by AES, seconded by TB, unanimously approved. The Community Plan will now be sent for printing prior to distribution to all Stadhampton & Chiselhampton households. Cllr. SM thanked the Community Plan Steering Group for their hard work.</p>	<p>For info.</p>
067/16	Pavilion Project	<p>Sue White reported that the pavilion project refurbishments are progressing well but that there is a budget shortfall of approx. £4,000. No financial contribution has been provided by the football club who are struggling to meet their own costs but they have provided a lot of voluntary labour hours. On behalf of the Pavilion committee, SW requested that the PC provide a loan for the shortfall. It was explained that the PC does not have the powers or authority to issue loans. Concern was also noted that the project manager, Tim Perera, had resigned as had Penny Bowen, the original Chairperson. Given these concerns, the pavilion committee were asked to present a fundraising strategy to meet the shortfall at the next PC meeting where a decision will hopefully be made.</p>	<p>For info.</p>
068/16	Village Hall at St. Johns	<p>AES reported that all internal snagging had now been completed, that the floor tiles had been re-grouted and that the problems regarding the external path lights will hopefully be addressed.</p>	<p>AES</p> <p>For info.</p>
069/16	Footpaths	<p><u>Footpath on the Village Green</u> - it was reported that Cllrs. SM and AES had met with Arthur McEwan-James, the Field Officer from OCC Countryside Services and that the Parish Council has been given permission to apply for a grant from TOE2 (the Trust for Oxfordshire's Environment) to improve the footpath that runs along the side of the Green from "Long Barn" to the tarmac footpath on the A329 Thame Road. The grant should cover the cost of the required works. The stretch of footpath has, in recent years, become overgrown and very narrow and is not suitable for very young or older people, particularly parents using pushchairs and people using rollators, walking frames, wheelchairs or mobility scooters. SPC are hoping to widen the path to 1.2m and to improve the surface so as to enhance access to the Greens amenities including the play area. It was agreed for AES and SM to complete the grant application forms and to liaise with OCC.</p>	<p>For info.</p> <p>SM / AES</p> <p>Agreed</p>

072/16	Consultation	<p><u>SODC Design Guide</u> - notification of public consultation to 29/7/16 to consider a revised 'Design Guide' document. The new guidelines will ensure that all developments coming along in the next 16 years are well-designed, of a high quality and will develop close-knit communities that people will enjoy living in. The guide seeks to break the mould of traditional design guides and is significantly more concise, more visual and easier to follow understand. There is also strong guidance on the importance and effectiveness of developers providing clear plans and visuals at the start of their applications to make it easier for residents to understand what's being proposed.</p>	For info.
073/16	Financial Report	<p>It was reported that the SPC account balance at 1/7/16 stood at £21,993.92 of which £1,583.60 is ring-fenced for the Community Plan.</p> <p>It was noted that the Clerk wrote to Lloyds Bank complaining of their poor service from regarding the change of bank mandate (cheque signatories) following the May 2015 parish elections. Lloyds have agreed to compensate the PC £200.</p> <p>Finally it was noted that the 2015/16 accounts have passed internal audit inspection and have now been submitted to BDO LLP, the external auditors.</p>	<p>For info.</p> <p>For info. Clerk</p> <p>For info.</p>
074/16	Correspondence	<p><u>Mobile Library Service Closure</u> - confirmation that the final day of the OCC mobile library service will be 16/9/16. Library users will be offered alternative provision through the network of 43 libraries, online services and an expansion of the home library service.</p> <p><u>Youth Centre BBQ</u> - the Youth Centre request hold a BBQ on the Green on 6/7/16 was granted.</p> <p><u>Car Boot Sale</u> - the Pavilion committee request hold a car boot sale on the Green on 29/8/16 was granted.</p> <p><u>Thames Valley Police</u> - the Wheatley & Chalgrove Neighbourhood Police team issued a summer reminder encouraging residents to ensure their houses secure by closing windows when not at home and keeping car keys out of sight. The TVP non-emergency number is 101.</p>	<p>For info.</p> <p>For info. Granted</p> <p>For info. Granted</p> <p>For info.</p>
075/16	Any Other Business	<p><u>Traffic Calming</u> - Cllr. SM reported that estimates have been received from OCC Highways regarding road marking / traffic calming measures - the installation of white wooden gates with village name sign, white road markings with Dragons Teeth and roundels for the entrances to Stadhampton. The quote for £4,036.24 was approved. Proposed by AES, seconded by CK.</p> <p>The Vice-Chair closed the meeting at 10.12pm.</p>	<p>For info.</p> <p>Approved</p> <p>For info.</p>
076/16	Forthcoming Meetings	<p>Tuesday September 6th, 2016 Tuesday November 1st, 2016 Tuesday January 3rd, 2017 Tuesday March 7th, 2017 Tuesday May 2nd, 2017 (Annual Parish Meeting & AGM)</p> <p>All meetings, 8pm at the St. John's Church Village Hall</p>	For info.