

STADHAMPTON PARISH COUNCIL

Minutes of the Annual Parish Meeting and AGM

held on Tuesday 6th May, 2014

Clerk: Paul Isaacs, 11 Thame Road, Great Milton, Oxon., OX44 7HY

Attendees	Cllr. Michael May (Chair) (DP), Cllr. Elizabeth Eales (LE) (Vice-Chair), Cllr. Lesley Shaw (LS), Cllr. Melissa Parkes (MP), Cllr. Pete Smith (PS), Paul Isaacs (Clerk) (PI), Cllr Lorraine Lindsay-Gale (OCC) (LLG), Cllr Phil Cross (PhC) and 41 members of the public.
Apologies	Cllr Marc Hiles (MH).

Ref	Item	Notes	Action						
035/14	Welcome	<p>The Chair, Michael May, welcomed the attended audience and introduced the AGM.</p> <p>Cllr. Golda Nann has informed PC of her decision to stand down as a Parish Councillor. Golda was thanked for her hard work during her years of dedicated service to the Parish. The Clerk will arrange a card and gift to mark Councils appreciation appropriately.</p> <p>Alaric Smith expressed an interest to fill the vacancy and briefly addressed the meeting. Alaric was co-opted as a Parish Councillor unanimously and was welcomed to his new role by the Chair.</p> <p>It was noted that the minutes of the Annual Parish Meeting and AGM held on 7/5/13 had been considered and approved at the meeting held on 2/7/13.</p>	<p>MM</p> <p>For info.</p> <p>For info.</p> <p>Decision</p> <p>For Info.</p>						
036/14	Bus Shelter	<p>The Chair welcomed and introduced local youngsters who have expressed an interest in giving the bus shelter a much needed face lift. The proposal is to repaint the walls to produce a blank canvas and to then invite the whole community along on July 5th & 6th to 'lend a hand' and contribute to the future history of Stadhampton.</p> <p>SPC unanimously agreed to accept this kind and innovative offer and agreed a budget of £100 for materials required.</p>	<p>For info.</p> <p>Decision</p>						
037/14	Report by the Chair	<p>MM commented on a busy 2013/14 year and made particular comment regarding:-</p> <ul style="list-style-type: none">the 'simply remarkable' success of the Village Hall at St. John's which has been achieved on time and within budget. Many congratulations to Ann Stead and her hard working committee;the fireworks event which was a success in many ways but also poses a number of operational problems. A big thankyou to the Clerk for assisting with the large clear up job;the excellent attendances at Parish Council meetings motivated in the main by the village uniting in an impassioned way about the issue of clay shoots at the Crazy Bear. <p>MM thanked all of councillors for their ongoing support (especially through personal health setbacks) and thanked the Clerk for keeping everything in excellent order.</p>	<p>MM</p> <p>For info.</p> <p>For info.</p>						
038/14	2013/14 Financial Report	<p>The Clerk presented a summary of the accounts for 2013/14 as follows:-</p> <table><tr><td>Balance @ 1/4/13</td><td>£54,291.95</td></tr><tr><td>Income</td><td>£16,793.47</td></tr><tr><td>Expenditure</td><td>£27,806.73</td></tr></table>	Balance @ 1/4/13	£54,291.95	Income	£16,793.47	Expenditure	£27,806.73	<p>For info.</p>
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038/14 Cont.	Financial Report cont.	<p>Balance @ 1/4/13 £43,278.69</p> <p>It was reported that SPC has not increased the parish precept for the past four years due to good financial management and strong governance. During 2013/14 SPC received precept income and additional grants totalling £11,836.03. The precept is to cover the day-to-day activities and responsibilities of the Council. SPC once again kept within this budget and managed to restrict revenue expenditure to £11,260.53. Capital expenditure totalling £13,371 was approved to fund a number of projects within 2013/14 that included new safety surfacing for the play area; road repairs to the Limes, Copson Lane and Mill Road; allotment and pond clearance; dredging the ditches near the allotments and play area.</p> <p>The 2013/14 summary accounts were approved and adopted. Proposed by MM and seconded by LE.</p> <p>The accounts will now be verified at internal audit prior to submission to BDO, the external auditors, in June 2014.</p> <p>The budget setting meeting for 2015/16 will be held in December 2014 so that an early decision can be made regarding the precept.</p> <p>No increases have been made to the allotment rents for 2014/15. It was noted that the majority of allotments are being very well kept.</p>	<p>Approved</p> <p>For info.</p> <p>For info.</p> <p>For info.</p>
039/14	Report from Oxfordshire County Council (OCC)	<p>Cllr. Lorraine Lindsay Gale (LLG) filed a report that made a particular note of the following:-</p> <ul style="list-style-type: none"> • Reduction in elected councillors from 74 to 63. On a personal note, LLG has been appointed to the Cabinet as the portfolio holder for Cultural & Community Services; • City Deal - progress report; • County Services and the 2014/15 Budget - OCC has had to make £64m of cuts over the year; • Minerals & Waste strategy; • Operation Bullfinch; • Expansion of the 'Better Broadband' programme. 	<p>LLG</p> <p>For info.</p>
040/14	Report from South Oxford District Council (SODC)	<p>Cllr. Phil Cross (PC) reported as follows:-</p> <p><u>Crazy Bear Clay Shoots</u> - PC commented that it is difficult to comment on an ongoing case as SODC Environmental Health are in the process of legal action against the Crazy Bear regarding noise abatement. Regarding planning matters, Rob Cramp (SODC Planning Enforcement) has issued a statutory notice to the Crazy Bear informing them that the temporary structures currently being used as shooting locations are illegal and require formal planning permission. As yet no planning application has been submitted.</p> <p><u>Strategic Housing Market Appraisal</u> - the SHMA has indicated a greater need for housing up to 2031 than previously identified. The SHMA has assigned 109 houses to Berinsfield and may give small villages the opportunity for small developments if the volumes increase.</p> <p><u>Sports Facilities</u> - an outreach programme is being introduced to provide transport for SODC residents to local sports centres.</p> <p><u>Cost Savings and Office amalgamation</u> - there has been a zero increase in the SODC Council Tax for 2014/15. As part of the ongoing efficiencies Vale of the White Horse officers now operate from the Crowmarsh offices and OCC have moved to Abingdon.</p>	<p>For info.</p> <p>For info.</p> <p>For info.</p> <p>For Info.</p> <p>For Info.</p>

		<u>2015 Elections</u> - there will be Parish and District elections in 2015. Cllr.Marc Hiles will not be standing for re-election.	
041/14	2013/14 PAGE (Parishes Against Gravel Extraction) Report	<p>Rob March reported that OCC have had to re-start the entire process of selecting mineral sites in the county up to 2031. OCC have produced a new draft Minerals and Waste Local Plan with two key issues. The first is a simplification on the annual requirement for gravel extraction resulting in an overall reduction from the previous plan of 1.26m tons pa to a 10 year rolling average. At present usage this gives a requirement of 0.81m tons pa. This is fundamentally an excellent result as, with present projected usage, the overall gravel shortfall up to 2031 may only be around 1m tons.</p> <p>The second addresses where the gravel is going to come from. The new plan identifies 2270 hectares in South Oxfordshire as 'areas of search' indicating that gravel could be extracted anywhere within these areas. This is an extraordinary decision by OCC as out of 14 other County Councils reviewing their plans, Oxfordshire is the only one to adopt this 'area of search' method (all the others retain the old site specific system). Further information: https://www.oxfordshire.gov.uk/cms/content/minerals-and-waste-core-strategy#revisedminerals</p> <p>PAGE has already submitted a substantial response to the new Plan recommending the adoption of the 10 year rolling average requirement but fundamentally opposing the new "areas of search" on many and significant grounds. To date the PAGE lobbying of SODC has had a huge influence on their response and PAGE is totally committed to carry on the fight. SPC unanimously agreed to set aside £1,000 for 2013/14 PAGE campaign expenditure.</p>	<p>For Info.</p> <p>Decision</p>
042/14	Parish Plan Report	Cllr Elizabeth Eales reported that the steering group continues to gather data for the Community Plan and that a community questionnaire will be circulated later in the year.	LE
043/14	Fireworks Committee Report	<p>Sue White reported that the 2013 event was very successful and the total income including the bucket collection, sale of refreshments and toys was the best ever achieved. It was planned to build the bonfire on the day but 'fly tippers' had different ideas and began to leave enormous amounts of rubbish on the bonfire site two weeks before the event. Many items were incombustible such as armchairs, sofas and mattresses. Many thanks to the Parish Clerk for making arrangements for their disposal and to Cllr. Pete Smith who joined the committee this year.</p> <p>The marquees were damaged during the day. Due to complications with our insurance company we are still pursuing a claim for two base frames and minor repairs to the marquee fabric.</p> <p>Although there had been very heavy rain before bonfire night which meant all thatched roofs in the village were sodden and the smoke was drifting towards the Limes, a resident(s) called the Fire Service to the village green in the early hours of the morning. The firemen doused the bonfire and, as a result it cost over £1,000 to dispose of the unburned bonfire remains instead of the usual £250.00.</p> <p>Several other problems need to be resolved before the 2014 event can be considered as follows:-</p> <ul style="list-style-type: none"> # should we be satisfied with a just a Firework Display? # how can we ensure the site is reseeded in March or April? # how do we deter the 'pedlars' who come to sell their wares on the village green on Bonfire night? # the police are concerned about the high volume of traffic 	SW For info.

		arriving and departing from our display as well the safety of pedestrians walking on the roads and car parking.	
044/14	Village Hall at St. Johns	Ann Stead reported that the building phase has been successfully completed and that church services and the hall have both been running smoothly since November 2013. The hall is being well used for activities including Pilates, a weekly Parent and Toddler Group, a monthly Lunch Group and the Women's Institute. Discussions are in progress about setting up a Youth Group and establishing a Gardening Group. Added to this there are lots of bookings for parties, meetings and concerts. Indeed activities have raised well over £1,000 in booking fees in just six months. The Community Building Project committee has now been dissolved and has re-invented itself as the Village Hall Management Committee. The next steps are for better, more resilient driveway lights, to purchase a lockable bollard to improve signage, to provide parking and to put up a storage shed.	AS For info.
045/14	Election of Officers	The Clerk took over for the election of officers. Michael May agreed to stand as Chair. Proposed by LE, seconded by PS. Unanimous. Elizabeth Eales agreed to stand as Vice-Chair. Proposed by MM, seconded by MP. Unanimous. The Chair then closed the 2014 Annual Parish Meeting and AGM and the meeting moved on to normal committee meeting business.	Clerk Elected Elected For Info.

STADHAMPTON PARISH COUNCIL

Minutes of the Meeting held on Tuesday 6th May, 2014

046/14	Minutes of last meeting	The minutes of the Parish Meeting held on 4/3/14 were confirmed, approved and signed by the Chair.	For info.
047/14	Matters Arising	<u>War Memorial</u> - Sue White reported regarding the request to add the name of William Moores to the Stadhampston war memorial. His name is not recorded as he was born in the Newington Parish - hence the 'omission'. However, there is no memorial at Newington and the British Legion are supportive that it would be valid to add his name to the Stadhampston war memorial. The advice from the War Memorials Trust is that the correct procedure for adding names to a Memorial is for SPC as the owner to formally minute approval for this addition and for the family to pay for the required engraving. SPC unanimously agreed to the request and Sue White volunteered to obtain a minimum of two stonemith quotes for the required work. <u>Parking for the Village Hall</u> - LE reported that additional quotes are being obtained as the current quotes are extremely expensive.	For info. Approved
048/14	Village Green and Playground	A section of the play area has been damaged and needs to be made safe urgently. Brian Goddard suggested that such a repair could be a job for a 'community volunteer' and that it would be good to request for people willing to volunteer through the website. This was felt to be a good idea. In the meantime the Clerk will organise removal of the damaged section. A budget of £3,000 was approved to make safe and, if necessary, provide additional replacement play equipment in 2014/15. Proposed by PS, seconded by LE.	For info. Clerk Decision For Info.

		It was noted that parking for the Animal Sanctuary is eroding that section of the village green. The Clerk will contact them and request that they send a representative to attend the next meeting.	Clerk
049/14	Planning Matters	<p>AMENDED DETAILS : P14/S0542/FUL Oxfordshire Animal Sanctuary, Stadhampton, OX44 7UB. Demolition of existing dog kennels and erection of new timber dog kennels for 8 dogs <i>with associated fencing plus paved exercise yard and compound area for storing skip</i>. SPC to recommend REFUSAL. Awaiting a decision from SODC.</p> <p>P14/S0928/A (Advertisement) The Church of St. Katherine, Chiselhampton, OX44 7XF. Erection of one free-standing single bay oak notice board. SPC recommended APPROVAL. Awaiting a decision from SODC.</p> <p>P14/S0961/ HH (Householder) Westwold, 12 Warren Hill, Stadhampton, OX44 7UT. To demolish front of garage and single storey rear extension and erect single and two storey rear extension and single storey front extension to form porch. SPC recommended APPROVAL. Awaiting a decision from SODC.</p> <p>P14/S0548/ FUL (Full Application) 3, The Laurels, Stadhampton, OX44 7XP. Conversion of existing dwelling into two separate flats (one ground floor and one first floor), with proposed ground floor rear extension and new rear access. SPC recommended REFUSAL. Awaiting a decision from SODC.</p>	<p>For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p>
050/14	Financial Update	<p>A list of cheques approved and authorised for payment at the 6/5/14 meeting is appended.</p> <p>At 1/5/14 the SPC current account stood at £48,828.</p>	For info.
051/14	Correspondence	<p>Permission was granted to Tony Collins (Dementia UK) to use the village green as a start and finish point for a charity bike ride on June 8th, 2014. The Clerk to reply accordingly.</p> <p>Permission was granted to Karen Spiers (Cameley Cottage) to access the Green over the summer as she carries out ground works for an extension. The Clerk will inform Karen that permission is subject to the following conditions:- the builders must be aware of youngsters using the play area, use the gravel track whenever possible and make good should any damage to the green occur.</p> <p>A request was received from Penny Bowen (D'Oyleys Farmhouse) for Parish Council permission to install a gas main across Parish Council land from the A329 to their property. Darbys Solicitors have been instructed to make initial enquiries but Sue White commented that a blanket easement was granted to all Stadhampton residents when gas was initially connected in the village. The Clerk to make further enquiries</p> <p>A request has been received from a resident in Bear Lane that the road be made one-way to prevent incidents concerning damage to cars. Any such change would have to be sanctioned by the County Council. The Clerk will pass on this information.</p>	<p>For info. Decision Clerk</p> <p>For info. Decision Clerk</p> <p>For info.</p> <p>Clerk</p> <p>For info. Clerk</p>
052/14	Any Other Business	<p>David Fordham reminded all present of Christian Aid week.</p> <p>Cllrs. PS & MP to represent SPC at the annual RAF Benson event on 22nd May, 2014.</p>	<p>For Info. PS / MP</p>

053/14	Next Meetings	Tuesday July 1st, 2014 Tuesday September 2nd, 2014 Tuesday November 4th, 2014 All meetings 7.30pm in the Stadhampton Primary School hall.	For info.
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