

Stadhampton Parish Council

Minutes of the meeting of Stadhampton Parish Council held at the Village Hall, St John the Baptist Church, The Green, Stadhampton OX44 7UA on Monday 18th March 2024 at 7.30pm.

Public Participation:

Resident 1: The recent horrific traffic accident resulted in death at Chiselhampton. In the last year, the Community Speedwatch scheme has been operating. We want to move forward on traffic calming measures. Further comments on this topic from 3 residents of Chiselhampton.

Resident 5: The Speedwatch Co-ordinator shared data from the traffic monitoring. Cllr Fitzgerald expressed sympathy for the victim and residents involved afterwards. He stated Chiselhampton will now be considered for a 20mph limit at the request of two residents – see agenda item 140/0324.

Resident 6: Concern raised about policy relating to flooding. This is relevant to OCC and South Oxfordshire District Council (SODC) and Cllr Robin Bennett and Heritage responded with information about the flood relief scheme. The Parish Council has signed up to receive updates from the new Thames Valley Flood Scheme, and we will use that to coordinate any responses.

Resident 7: The footpath between the two villages has a lot of overgrowth. Work was not completed.

Agreed: To contact SODC and request the work is completed (**action: PC**)

Attending:

Parish Councillors (Cllrs): Allen, Bayoumi, Campbell, Fitzgerald (Chairman) and Odell

Staff: Bev Field, Parish Clerk/RFO (PC)

County/District Councillors: Cllrs Bennett (OCC) and Cllr Heritage (SODC).

Members of the Public: 16

130/0324 Apologies: None

131/0324 Declarations of interest: None

132/0324 Minutes: To approve as an accurate record the minutes of the meeting held on 15/01/24.

133/0324 Matters arising:

- **Item 122/0124 Defibrillator:** the unit is sited on the BP garage M&S shop wall, is active and registered on The Circuit. Thank you to two residents and supervisor at the BP garage for their hard work.

Note: Items 135/0324 and 136/0324 were discussed early but are recorded in agenda order for clarity.

134/0324 Planning and licensing applications: (action: PC**)**

- a) **P24/S0580/FU Land East of Mill Lane, North of Mill House, Stadhampton OX44 7UP** For the demolition of the existing equestrian building and erection of a new equestrian building.

Resolved: No objection (submitted to meet the consultation deadline.)

- b) **Applications validated since the publication of the agenda (**action: PC**)**

Brick Cowshed at Newells Farm West Sewells Close Stadhampton application P24/S0741/FUL for the addition of extension to rear, provision of Air Source Heat Pump, bike shed and definition of boundary to allow larger garden, to allow enhanced conversion of existing agricultural building and land to a dwelling and garden.

Resolved: No objection.

- c) **Works at Newells Farm:** no update available.

d) **The Crown Public House:** Internal work is underway, but no planning application for change of use has been received yet.

e) **Decisions on planning applications:**

4 Lucerne Drive, Stadhampton OX44 7QT Application P23/S4160/HH Demolition of existing conservatory; erection of single-storey rear extension. Planning permission is granted.

135/0324 Reports from Ward Councillors: the reports will be shared in the Village Voice.

- Cllr Robin Bennett (OCC) reported the budget was agreed and included highway and gulley maintenance. Details on the website.
- Cllr Georgina Heritage (SODC) reported on the budget achieved with no cuts to services.

136/0324 Play Area project:

Three new quotes were circulated and discussed. A CIL expression of interest to SODC is being submitted. Carbon footprint, accessibility, length of guarantee, groundworks were considered. Jessica was thanked for her hard work on this project.

Agreed: The Parish Clerk is delegated to submit an expression of interest and application to the SODC CIL Grant Fund for the play equipment project on The Green, Stadhampton. To review the quotes in detail and defer the decision to April (**action: Jessica Edwards/ PC**)

137/0324 Sports Pavilion maintenance issues.

There have been two leaks requiring a plumber, and general maintenance was discussed.

Agreed: To discuss maintenance with the football club. To report fly tipping to SODC (**action: Cllr Fitzgerald/PC**)

138/0324 Archive held at Stadhampton Primary School: This item was deferred.

139/0324 Domain and E-mails: gov.uk is exclusively for UK government departments - tightly controlled with robust security measures, monitoring for potential security vulnerabilities, and safeguarding sensitive and personal information. It is monitored by the Domains Team at the Central Digital and Data Office. 4 quotes from the CDDO shortlist were considered.

Resolved: To move to Parish Online for the website, domain and e-mail package and minimise the Google Workspace remit for storage (**action: PC**)

140/0324 Reports from Working Groups and Projects:

a) **Biodiversity and sustainability** Cllr Campbell reported that 5 apple trees were planted.

b) **Traffic Calming and Safety Measures:** Cllr Fitzgerald reported that Oxfordshire County Council 20mph Team has now started the formal consultation for our Parish proposal submitted last year for 20 and 30 mph limits. Given the recent fatality, Cllr Fitzgerald has formally asked OCC to consider Chiselhampton for 20mph, as an addition to the original Parish proposal submitted last year. This had been conducted in conjunction with OCC, and its traffic speed data collected over various Parish roads at the time.

c) **Allotments and water supply:** Cllr Allen reported a community payback team has dug over one allotment and the rubble in allotment 13 has gone into a skip. Work will continue levelling the mound and ditch. Asbestos was identified. All plot holders have been sent with a new agreement that is GDPR compliant. A water collection design is being developed.

Agreed: To contact OCC for asbestos advice (**Action: PC**)

141/0324 Repair of Church Green Track: a proposal for resurfacing has been received and was considered acceptable subject to certain necessary modifications (**action: PC**)

142/0324 Defibrillator update and training: deferred.

143/0324 Volunteers: Help is needed to with managing the pavilion, to be circulated in Village Voice (**action: PC**)

144/0324 Parish Council communications: A WhatsApp group could be considered. A Facebook page is now available, and Village Voice. Residents are encouraged to “follow” to receive the updates available at <https://www.facebook.com/StadhamptonPC>

145/0324 Finance: The monthly RFO report was circulated, with bank balances on 29/02/24 of Lloyds current account £ 5,238.35 deposit account £31,637.33 and CCLA Fund £43,532.18

146/0324 Payments: The payment schedule was authorised.

147/0324 Items for the May (full) agenda: CIL report, history of Stadhampton since 2000 project (Cllr Campbell). Apologies given by Cllr Allen for the April meeting.

Date and time of Next Meeting (planning focus) and Annual Parish Meeting: Monday 15th April 2024 at 7.30pm at the Village Hall, St John the Baptist Church, The Green, Stadhampton OX44 7UA.

Signature:

Date:

DRAFT