

Stadhampton Parish Council

Minutes of the meeting of Stadhampton Parish Council held at the Village Hall, St John the Baptist Church, The Green, Stadhampton OX44 7UA on Monday 17th October 2022 at 7.30pm.

Attending: Councillors (Cllrs) Bayoumi, Dawson, Campbell, Fitzgerald and Odell (Vice-Chair and chairing the meeting)

Staff: Bev Field, Parish Clerk/RFO (PC)

Public participation session:

- Q. A resident requested support prior to the meeting regarding intrusive lighting at The Gables.
- A. Agreed to contact SODC about the concerns (action: Cllr Dawson)

137/22 Apologies: Apologies were received from Cllr Wells

138/22 Declarations of interest:

- a) Councillors declarations: None
- b) Councillors completed new declaration of interests forms in line with the new Code of Conduct.

139/22 Minutes: The minutes of the meeting held on 26/09/22 were approved to be signed as an accurate record.

140/22 Matters arising:

- a) **Item 118/22 Allotment 13:** The documents that need re-signing have been carefully considered. They will be signed at the next meeting when the Chairman will be available. The solicitors invoice was discussed regarding identifying the work for each case.
- b) **Item 118/22 Cat Lane easement:** awaiting advice from the solicitor.
- c) **Item 118/22 Postal Address:** The sports pavilion is registered as a postal address now, and a box has been purchased ready to wall mount within the next 2 weeks.
- d) **PP Sept 22 Copson Lane dog bin:** The contractor reported it is often 3/4 full and agreed to a second empty.
- e) **PP Sept 22: Copson Lane hedgerow** has been cut back and a second cut each year agreed.

Other matters not on the minutes were raised as follows:

- f) **Water shortage:** Do people know how to register on the Thames Water priority list? The Parish Council could advocate to help people register for the right help in emergencies.

Agreed: To put an article in Village Voice (action: Cllr Odell)

- g) **Bonfire event:** It is a popular, enjoyable community event. For public safety the fire stack should not get as large as last year. Secondly, the re-seeding was not done last year and should be done after the event to repair the grass.

Agreed: To contact the organisers to discuss the concerns (action: Cllr Bayoumi).

141/22 Planning and licensing applications:

- a) **Bee Cottage, School Lane, Stadhampton OX44 7TR** application P22/S3413/LB To remove black paint on surface of internal beams throughout the property by means of micro stripping (preferred method) or application of a poultice

Resolved: No objection (action: PC)

- b) **19 Bear Lane, Stadhampton OX44 7UR** application P22/S3433/HH Proposed single storey front extension including garage conversion to habitable accommodation.

Resolved: No objection (action: PC)

- c) **Watling Paddock update:** The SODC planning enforcement team are visiting the site regularly. It is agreed with the owners that the temporary structures must be removed by June 2023. The current building of a dayroom has permission, and once the permanent buildings are in place the temporary structures will be removed.
- d) **Applications validated since the publication of the agenda.** None
- e) **Recent decisions to report:** None

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142/22 Finance:

- a) **RFO finance report:** The September reconciliation was delayed because access to Lloyds is not yet in place.
- b) **CIL (Community Infrastructure Levy):** SODC have advised that £15, 959.13 of CIL monies are due to be received. A CIL report was considered and the expiry dates on contributions.

Resolved: To liaise with SODC to spend CIL on the D'Oyleys pond repairs item 146/22 ([action: PC](#)).

143/22 Payments: The payment schedule was authorised ([action: PC](#))

144/22 Reports from Ward Cllrs: A report from Cllr Bennett for Oxfordshire County Council was circulated.

145/22 Speed Watch scheme: This item was deferred for further information ([action: Cllr Fitzgerald](#))

146/22 D'Oyleys Pond: An updated quote for £6,070.00+VAT from Green and Growing was considered. The work includes to repair, replace and paint the posts and handrail, to construct and install a timber walkway across the pond and along the side, to construct a retaining wall and reinforce the bank with reinforced concrete posts with backfilling to rebuild the subsided bank and to clear the overgrowth on the road side.

This plan avoids the need to close the highway. It is desirable to improve the appearance but this would be expensive and the repairs are essential now for safety reasons.

Resolved:

- a) To accept the quote and approve the work plan ([action: Cllr Dawson and PC](#)).
- b) To use CIL contributions for this project, subject to SODC approval ([action: PC](#)).
- c) To request that the bulrushes are cut back twice yearly around 6 feet from the edge for safety by Jays Property Maintenance ([action: PC](#))

147/22 Bus shelter: This item was deferred ([action: Cllr Wells](#))

148/22 Items for the next agenda: to report on expenditure for legal work on allotment 13, the next Local Plan and call for sites, and items carried forward from the September agenda.

Date and time of Next Meeting: Monday 21st November 2022 at 7.30pm

The meeting closed at 8.22pm

Signature:

Date: